

2008-2009 Assistantship Information

This information does not apply to Student Hourly

DATES: AY 08/31/08 to 05/23/09 Suggested for TA's and TO's: Full Year 08/31/08 to 5/23/09
Fall 08/31/08 to 1/10/09
All other appointments may run any # of weeks between 5/25/08 to 5/23/09 Spring 01/11/09 to 5/23/09

International students may work up to 40 hours per week during intersession, 12/14/08 to 1/24/09 and from June through August.

PARTICIPATION AGREEMENT – Must be submitted by student one time only

Print at : <http://amherst.cvip.umass.net/pdfs/student.pdf>

MINIMUM RATES

| Funding Area | As of 4/13/08 |
|--|---------------|
| Academic Affairs (all other AA departments except for the schools & colleges listed below) | \$19.10 |
| • College of Humanities & Fine Arts | \$19.10 |
| • College of Natural Sciences & Mathematics | \$19.82 |
| • College of Social & Behavioral Sciences | \$19.10 |
| • School of Education | \$19.10 |
| • College of Engineering | \$19.41 |
| • College of Natural Resources & the Environment | \$19.10 |
| • Isenberg School of Management | \$19.38 |
| • School of Nursing | \$19.10 |
| • School of Public Health & Health Sciences | \$19.10 |
| Student Affairs Executive Area | \$19.10 |
| Administration & Finance Executive Area | \$19.10 |
| Chancellor's Executive Area | \$19.10 |
| University Advancement | \$19.10 |

TUITION and CURRICULUM FEE WAIVER:

Earnings between **May 25, 2008 and September 1, 2008** that are in excess of \$2,555.00 will be applied towards calculating tuition and Curriculum Fee waivers for the AY 08-09.

| | |
|--------------------------------|------------|
| Single Semester | \$3,467.75 |
| Fall and Spring | \$6,935.00 |
| Summer (thesis / dissertation) | \$2,555.00 |
| Fall, Spring and Summer | \$9,490.00 |

*See Retroactive Waiver/Fee Reimbursement for **Spring only** earnings. *

HEALTH BENEFITS: (WORKING GRADUATE ASSISTANTSHIPS ONLY)

All qualified earnings between **May 25, 2008 and May 23, 2009** will be used to calculate Health Plan exemptions for the AY 08-09.

Health Plans run: **Fall Plan** Aug 1, to Jan. 31 **Spring Plan** Feb. 1, to July 31

See *Retroactive Waiver/Fee Reimbursement for **Spring only** earnings.*

Students who register for less than 5 credits or pay the Program Fee are not automatically enrolled for Health Insurance and **must contact UHS directly for enrollment information.**

VACATION AND OTHER TIME OFF (pro rated if less or more than 1 FTE)

➤ **Vacation** = 1 day per month

Example: For a 20 hour per week appointment, vacation time equals 4 hours per month. You can use the multiplier .0473 times the total number of hours to determine Vacation time.

➤ **Additional Time** =24 hrs. per semester for a FTE (fulltime) position. *Example:* For a 20 hr per week appointment, Additional Time equals: 20 hrs x 19 wk. X .063 = 24 hours/semester You can use the multiplier .063 times the total number of hours to determine Additional Time.

Holidays: Graduate student employees who normally work on a day when the University is closed due to a holiday shall receive pay for that day. However, when class days are switched (Monday schedule is on Wednesday) workdays will be switched as well. The following days are considered holidays:

| | | | | | | |
|----------------|------------------------|---------------|------------------|--------------|---------------|------------------|
| New Year's Day | Washington's Birthday | Memorial Day | Labor Day | Columbus Day | Veteran's Day | Thanksgiving Day |
| Christmas Day | Martin Luther King Day | Patriot's Day | Independence Day | | | |

CHARGES TO FUNDING ACCOUNT (for departments)

CURRICULUM FEE - FOR PROPOSALS SUBMITTED ON OR AFTER 7/1/08

\$ 6,764. per FTE or **\$8.90 per hour** - capped at one FTE per appointment per grant or trust fund account and is applicable from the first Sunday in September through the last Saturday in May. (Not subject to Indirect Cost Charges, and are not applicable to appointments on state, GOF and RTF accounts.) *Example:* 20 hrs x 19 wk. = 380 hrs (FTE = .50) 380 x \$8.90 = \$3,382.00

For help calculating the Curriculum Fee fringe cost go to http://ogca.admin.umass.edu/GAMS/GS_fringe_calc_a.jsp

FICA - 1.45% of total earnings

Both EMPLOYER and EMPLOYEE pay 1.45% of total earnings when a student is working 40 hours per week, pays a Program Fee or enrolls from 1-5 credits without certification of half/full time status.

HEALTH CHARGE-BACK - Effective July 1, 2006

\$3,268 per FTE or **\$4.30 per hour** *Example:* 20 hrs x 19 wk. = 380 hrs (FTE = .50) 380 hrs x \$4.30 = \$1,634.

HEALTH AND WELFARE FUND (\$13.00 per week per FTE) or **\$ 0.65 per hour**