

GRADUATE SCHOOL - UNIVERSITY OF MASSACHUSETTS AMHERST

GRADUATE CERTIFICATE ELIGIBILITY FORM

SECTION A – To be completed by the candidate (see **deadlines** below) SPIRE ID: _____

ANTICIPATED CERTIFICATE DATE: SEPTEMBER FEBRUARY MAY YEAR _____

NAME – As it appears in SPIRE: _____

NAME TO BE LISTED ON CERTIFICATE: Review and update the Diploma Name section in SPIRE which can be found in the Student Center, under Expected Graduation Term / Graduation Data. If you need a special character for your name that is not available in SPIRE, please email the [Graduate Student Service Center](#).)

MAILING ADDRESS FOR CERTIFICATE: **Review and update your Mailing Address in SPIRE** as this is the address to which your certificate will be sent. Please make sure that SPIRE always has the correct mailing address to ensure proper delivery.

EMAIL: _____

PHONE: _____

DEPARTMENT: _____

CERTIFICATE PROGRAM: _____

SECTION B – LIST COURSES TO BE COUNTED TOWARD THE CERTIFICATE

Dept.	Course No.	Course Title	Semester/Year Taken	Credits	Grade

*Effective 2020, 591AA and 591AB are replaced by 591LL, Literacy Leadership Institute, and 591Q, Teacher Inquiry Seminar.

SECTION C – To be completed by the Graduate Certificate Program Director

This signature designates that the student has completed the requirements for the certificate indicated.

Signature: _____ Date _____

Printed or Typed Name: _____

This form must be submitted to the Graduate Student Service Center (534 Goodell) by the appropriate [deadline](#). You may also scan and email the form to degreq@grad.umass.edu.