

Workshop Registration Form
(For Non-University Participants)

Who may register for workshops?

- All University Amherst employees (and their spouses), and graduate employees: Workshops and courses are free unless noted.
- Non-University participants: Workshops are **\$50.00 per hour session**, unless otherwise noted

How to Register

Non-University Participants: Email your registration form to wld@admin.umass.edu, OR mail printed form to **Workplace Learning & Development, 303 Goodell, UMass/Amherst, 01003**, OR FAX to 545-5426, OR CALL 545-1787. Please register at least 3 working days prior to workshop(s).

Payment Information for Non-University Participants registration:

Once you have registered, you can pay online by asking our office for the secure QuickPay link.

Or, send a check or money order to: **WLD – UMass, 140 Hicks Way, 303 Goodell, Amherst, MA 01003.**

Payment should be made out to **University of Massachusetts Amherst.**

A confirmation letter along with parking information will be sent once all monies are received. Please call 413-545-1787 with any questions. Please cancel within 48 hours. Cancellations will be refunded if received 48 hours prior to workshop.

Participant Information

Name _____

Day Phone: _____ Mailing Address: _____

School/Organization: _____

Email: _____

Workshop Selections

1. Title: _____ Date(s): _____

2. Title: _____ Date(s): _____

3. Title: _____ Date(s): _____

4. Title: _____ Date(s): _____

If you have any learning or physical needs, please describe them in detail below:

For additional registrations, please copy this page.

For WLD Office use under this line:

Excel Roster