UCard Deposit Slip – Instructions

1. Fill out all the fields on the deposit slip.

2. Make your check deposit out to the UMass UCard Office. Detach the deposit slip and mail it with your check to:

   UMass UCard Office
   P.O. Box 2364
   Amherst, MA 01004-2364

   Please do not mail cash deposits.

3. Or bring your cash/check deposit along with your deposit slip to:

   UCard Office - Room 168 Whitmore Administration Building

   Detach along dotted line

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NAME: ____________________________ DATE: ____________________________

UMass Campus ID No. (8-digits): ____________________

(Check one) □ Student □ Faculty/Staff

DEPOSIT TYPE: □ Cash □ Check* DEPOSIT AMOUNT: $ ___________

* Write UMass campus ID # on check (preferably in memo field)
Make Checks payable to: UMass-UCard Office
Mail Check (No Cash) Deposits to: UCard Office, P.O. Box 2364, Amherst, MA 01004-2364

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Received by: Date: UCard Office Use Only Deposited by: Date:

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NAME: ____________________________ DATE: ____________________________

UMass Campus ID No. (8-digits): ____________________

(Check one) □ Student □ Faculty/Staff

DEPOSIT TYPE: □ Cash □ Check* DEPOSIT AMOUNT: $ ___________

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