Members present: Niels La Cour, Rob Hendry, Sumera Ahsan, Jennifer Bennett, Martha Nelson Patrick, Ann Carr, Jon King, and Greg Wheeler.

Members absent: Glenn Barrington, Michael Knodler, Pam Monn, Lt. Tom O'Donnell, Melanie Jaque, Marcie Savoie, Lucas Patenaude, Lilly Wallace, Derek Dunlea, Shane Conklin, and Benjamin Ostiguy.

Guests: Melissa Gamache and Jeanne Horrigan

September minutes could not be approved due to lack of quorum.

Jon King, Parking Update:

- The University is almost at capacity when it comes to parking.
  - This academic year being the first time lot 12 has been completely full.
- The only lots with spaces available, not reserved for students, are lot 11 and lot 45.
- There are plenty of issues derived from lack of parking space.
  - Residents occupy 50% of lot 12, it is no longer just a commuter lot.
  - Commonwealth Honors College students are also parking in lot 12 due to the fact that there are no accessible residential lots near them.
- Having over 400 cars constantly parked in lot 12 allows for little “swing” space for Mullins Center events and Conference Services.
- There are a plethora of state plated vehicles parked in Lot 65, amongst other lots, that are occupying unreserved parking spaces on campus indefinitely.
  - There is a wait list for lot 65; however, no parking permits can be sold as a result of the boats and other big vehicles with state plates occupying spaces.
- Parking Services is looking into future surface parking:
  - A parking lot by the Mullins Center behind the Champions Center.
  - Solves the overcrowding in lot 12 by giving the Commonwealth Honors College a closer parking lot.
  - Solves summer events parking, where people park in lot 33 and cross Massachusetts Avenue to reach the playing fields.
  - Would add about three hundred spaces.
- Possible expansion of lot 26 on the North end of campus.
  - Would be an expensive opportunity.
  - The University would not want to take down trees and pave over green areas.
- A new parking garage near Northeast Residential Area.
  - The university is actively planning a renovation for Worcester Dining Commons.
• If Worcester DC gets rebuilt in a different location then there is a possibility of building a parking garage on Thatcher Way
  • Looking for 500-750 spaces with an approximate cost of $11-$16.5 million.
  • A rough estimate of revenue per space would be $900 or $450,000 a year.
  • Building a new garage in this area would give Life Science Laboratories, New Student Program, Skinner, and Commuter students adequate parking.
• In Fiscal Year 2017 there was no increase for student parking passes.
• This year Parking Services will ask for the regular 3% increase from students.

**Greg Wheeler, Parking Entry and Exit Procedure:**

• New pay stations located at ground level pedestrian entrances and exits.
• The plan is to staff the Hotel and Conference Services office facing the garage 24 hours of the day.
• Permit holders will scan their permit at the entrance and exit gates.
• Hotel and event guests will have an access barcode printed on their ticket.
  • Each NSO session will have a different barcode.
• Student ambassadors will be at the garage to facilitate with any questions.

**Rob Hendry, Commuter Options Program:**

• The Mass DEP survey is mandatory for large employers in Massachusetts.
• Tracks commuter options and promotes non single occupancy vehicles.
  • Reports numbers to the EPA for air quality data.
• Over 50% of our commuter students use public transportation.
• Sumera – Why are we excluding on campus students from this survey if they also use the bus system?
  • Rob – Mass DEP only tracks to and from campus.
• Sumera – What about Family housing? Do we count them as off or on campus?
  • Rob – We consider that to be on campus because it is within one mile of the university. I have to operate by the Mass DEP regulations.
• Neils – The purpose of the survey is for a record on air pollution and greenhouse gases.

**Jon King, Transportation Services Update:**

• There has been similar ridership in comparison to last year.
• Reduce Service schedules is going into effect on November 18th due to Thanksgiving break.

Meeting Adjourned at 1:26 PM