

Informal Complaint Process

Notice of Report

- Initial meeting with Complainant to discuss allegation, EO&D process, and availability of interim measures.
- Interim measures may be provided at this time depending on nature of the allegation.
- Referral to Resource Offices.

Complaint Filed

- Written notice of complaint provided to Respondent along with resources. Notice also provided to Respondent's supervisor, chair or department head.
- Interim measures may be imposed.

Investigation

- EOD investigator meets with complainant, respondent, witnesses; receives documentation, and monitors interim measures.

Resolution

- EO&D attempts to resolve the matter between the parties, usually with supervisor participation.
- **Not an Option With Sexual Violence as it is addressed through the formal procedure.**
- Complainant can still file a formal complaint if these efforts are not successful.

Post – Resolution

- EOD will monitor to ensure both parties meet their obligations under any facilitated agreement.