PERMISSION TO REGISTER FORM
Spring 2024

Student must complete top portion of form before submitting to instructor for completion. Please complete all fields before handing in this form.

This form must be returned to the Theater Department Main Office, BCA 112, or emailed to Bethany Sherwood at bsherwood@theater.umass.edu, once the instructor has signed it. One course per form.

FOR THEATER 210 & 310: Fill out this form and leave it in Julie Fife’s mailbox. She will sign and submit it to the front office for processing. List play names & units here.

________________________________________
STUDENT NAME

________________________________________
DATE SUBMITTED

________________________________________
SPIRE NO.

________________________________________
CELL PHONE or HOME PHONE

________________________________________
STUDENT E-MAIL ADDRESS

________________________________________
CATALOG #

________________________________________
COURSE NAME

________________________________________
#UNITS

________________________________________
LEC NO.

________________________________________
SPIRE CLASS NO.

________________________________________
DISCUSSION

________________________________________
AND/OR

________________________________________
LAB NO.

________________________________________
SPIRE CLASS NO.

Enrollment Appointment: _______________
(date/time)

PLEASE READ!!!

IF YOU EXCEED YOUR UNIT LIMIT (MAXIMUM: 19 UNITS), THIS TRANSACTION WILL BE INVALID—PRIOR TO SUBMITTING THIS FORM, YOU WILL NEED TO GO TO CHFA ADVISING IN E-202 SOUTH COLLEGE) AND REQUEST A UNIT OVERLOAD.

FACULTY USE ONLY:

____ STUDENT HAS PERMISSION TO ADD THIS OFF-LINE COURSE, INCLUDING OVERRIDE TO COURSE CAPACITY IF NECESSARY -- STAFF WILL ADD STUDENT TO THIS COURSE.

APPROVED BY:

FACULTY MEMBER'S SIGNATURE DATE

PROCESSED BY:

INITIALS DATE