Colleagues,

Our office has just joined the Sustainable UMass Green Office Program.  This means that we will be working together to run our office in a sustainable manner by making small changes, such as reducing paper waste and conserving energy.

I will be serving as the office Eco Leader, which means I will be meeting with a student from the Green Office Program who will be performing evaluations of our office.

The website for the Green Office Program can be found here: <http://www.umass.edu/sustainability/get-involved/green-office>

Please let me know if you have any questions concerning this friendly competition across campus, and I hope you can all do your part to make our office a green office.

*Put any reminders/announcements here:*

*Ex: Let me know if you need a recycling bin at your desk-side, and I will see to it that you receive one in the coming week.*