

UMassAmherst

Student Engagement & Leadership

STUDENT ENGAGEMENT AND LEADERSHIP (SEL)

APPLICATION FOR GRADUATE ASSISTANTSHIP (GA) POSITIONS IN 2024-2025

Use this form to apply for GAs* under Student Engagement: Student Activities and Involvement, Student Organization Resource Center, Fraternities and Sororities Program, Center for Student Business, Student Union Craft Center, Student Union Art Gallery, and Graduate Student Senate. Please submit your application, resume and cover letter by **Monday March 25th, 2024**

Email completed application form, resume, and cover letter(s) to gasearchse@umass.edu email any questions to Amy Helstowski amydh@umass.edu or you can reach her at 413-835-5825

List the Position title of the SEL graduate assistantship(s) you are applying for or being appointed to:

PERSONAL DATA

Legal Name: Last, First, Mi _____

Campus/Student/SPIRE ID (required if admitted to UMass) _____

Do you have a student visa? Yes No

If Yes: you may work 20 hrs. Max when enrolled; 40 hrs. Intersession, summer

Local Address if available: #/Street, PO Box, City, State, Zip _____

Phone (s) (required) _____

Email (s) (required) _____

Permanent Address if different #/Street PO Box City, State, Zip _____

Have you worked at UMass before? Yes No Employee ID (optional): _____

Have you been appointed as a graduate assistant at UMass before? Yes No

ACADEMIC PROGRAM (Combined credit and work hours over 40 require GPD pre-approval. If a direct correlation between job duties and degree program is not apparent, a GPD memo will be required describing that)

Are you an incoming graduate student? Yes ___ No ___

College and Graduate Program Admitted to or Enrolled in: _____

Graduate Program Asst., Coordinator, or Secretary-Name/contact info: _____

Graduate Program Director (GPD) Name _____ *if available

GPD Building/Rm _____ *if available

GPD Phone _____ *if available

Credit Hrs _____

Total hours/week you will work in other campus jobs _____

Times Available to Work in this job _____

PROFESSIONAL REFERENCES (*If not on your resume, list here*)

1. Name _____ Phone/email _____

2. Name _____ Phone/email _____

Please answer the following; this information will be used ONLY if you are hired.

Do you have a Work Study Award? Amount _____ None _____

Do you, or, will you, work elsewhere on campus? Yes ___ No: ___ (all pay is combined into one check.)