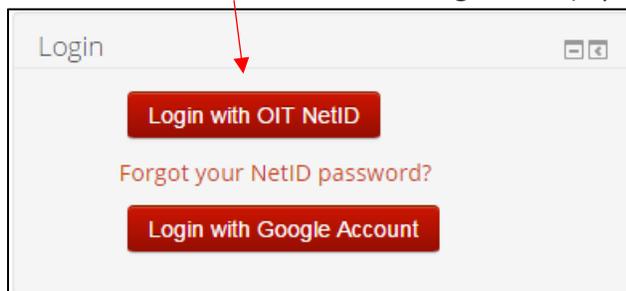# Accessing the Gender-Inclusive Restroom/Bathroom Training in OPEN UMass (Open Moodle)

Open UMass is a pilot project for offering open online communities at UMass Amherst (such as MOOCs, open courses, and community service programs). This installation is separate from Moodle at UMass Amherst, which hosts regular university courses.
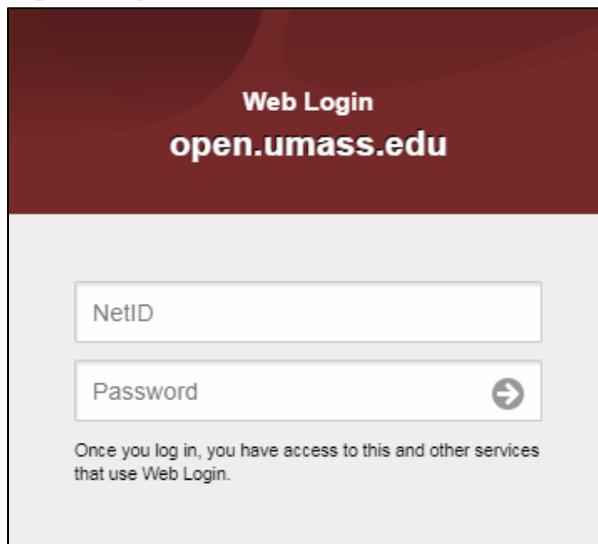
Create a User Account in Open UMass

UMass community members who wish to use Open UMass will need to follow these steps the first time they login before they are able to access any course options.

1. Navigate to Open UMass at https://open.umass.edu/

2. Click **Login with OIT NetID** in the **Login** block (top left of your screen)

3. Login with your Net ID and Password

On your first login to Open UMass, the Edit Profile page will open. You must complete the following steps to set up your account.

4. Fill out the required fields (First Name, Last Name, Email address)

5. Scroll to the bottom of the page and click **Update profile**

A New page will open with the following message telling you to check your email to verify your account.

You have requested a change of email address, from to sjcampbe-test@umass.edu. For security reasons, we are sending you an email message at the new address to confirm that it belongs to you. Your email address will be updated as soon as you open the URL sent to you in that message.

Continue

6. Login to your email account and open the message from ***UMass OPEN Admin***.

7. Click the link sent in the message, or copy and paste it into your browser.

8. Click [Continue] on the confirmation page.

UMassAmherst   OPEN UMass

OPEN UMass Amherst: Email address update

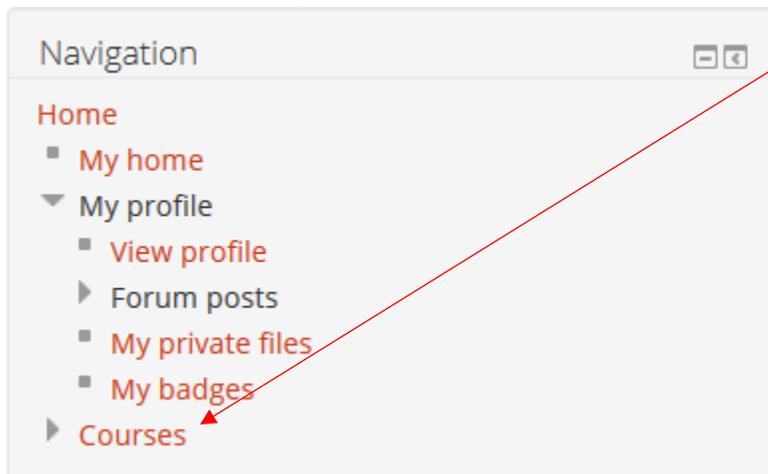Email address of user *Scott Campbell* was successfully updated to *sjcampbe-test@umass.edu*.   [Continue]

This will open your **Edit Profile** page again.

9. **IMPORTANT!** On the **Edit Profile** page, scroll down and click [Update profile] again.
Your **Profile** page will open indicating that setup is complete.

Enroll in the Gender-Inclusive Restroom/Bathroom Training

Once you've logged in and set up an account in Open UMass, you can enroll in your course.

1. Click Courses in the Navigation block (top left of your screen after logging into Open UMass)

Navigation

Home
▪ My home
▼ My profile
  ▪ View profile
  ▸ Forum posts
  ▪ My private files
  ▪ My badges
▸ Courses

2. Click the course title Gender-Inclusive Restroom/Bathroom Training

3. Click [Enrol me]

If you are unable to enroll in the course, please contact Scott Campbell in Student Affairs Technology Services at sjcampbe@umass.edu or 413-577-2203.