



**Position Title: Fall 2018 Graduate Intern/Practicum Student (Unpaid)**

**Department: Health and Wellness Center**

**Institutional and Department Overview:**

Founded by the Congregation of Holy Cross in 1948, Stonehill is a private Catholic college located just 22 miles from downtown Boston on a beautiful 384-acre campus in Easton, Massachusetts. With a student to faculty ratio of 13:1, the College engages its 2,500 students in 80+ rigorous academic programs in the liberal arts, sciences, and pre-professional fields.

The Office of Health and Wellness Education provides Stonehill students with information on how to live a healthy lifestyle and encourage making positive behavior choices. We believe in promoting the health and wellbeing of students through prevention of illness, injury and disease and through raising awareness of issues affecting the students mind, body and spirit.

One of our goals is to provide quality services and programs for our students that will contribute to their academic and co-curricular success by addressing abusive alcohol and other drug use through key areas, which include messaging and marketing, prevention and education, community outreach, and academic engagement. It is our hope that these areas will facilitate active student participation in extracurricular activities and leadership while also promoting learning, building community, and empowering students.

**Internship/Practicum Program:**

Graduate student would gain experience and knowledge in the following areas developing and implementing preventative educational programs and workshops for undergraduate students on the topics of alcohol, marijuana and other drugs. Under the supervision of the Health and Wellness Educator the graduate student will enjoy the benefits of gaining hands on experience working with the Alcohol and Other Drugs Committee (AOD) which includes various departments and offices from the campus community.

**Key Responsibilities:**

We are seeking a graduate student that is able to commit to 10+ hours a week for 12 weeks.

Below is a list of ***potential*** responsibilities. This list is flexible based on interest, competencies, and desired outcomes for the practicum/internship.

1. Engagement with the AOD Committee.
  - a. Attend monthly meetings.
  - b. Take meeting minutes.
  - c. Work with subcommittees on tasks and projects.
2. Work with the Health and Wellness Educator on developing evidence based programmatic strategies for addressing high risk drinking and other drug use.
  - a. Hosting focus groups.
  - b. Creating programs or workshops.



- c. Creating health literacy materials.
- d. Help to develop events and programs for Alcohol Awareness Week.
3. Work with the Peer Health Educators on alcohol education and prevention initiatives.
  - a. Help create and implement trainings for student leaders.
  - b. Meet monthly with the Peer Health Educators to formulate ideas on addressing alcohol and marijuana use.
  - c. Help plan and implement Alcohol Screening Day.

**Qualifications:**

**Education:** A Bachelor's Degree with experience or interest in the field of public health, higher education, psychology, social work, nutrition or a related field.

**Experience:** Preferred knowledge or experience working with individuals or populations on alcohol and or drug use and abuse. Ability to work effectively with a diverse population of students, staff, and faculty, community agencies and organizations. Ability to organize and prioritize work, exercise good judgement, complete tasks in a timely manner, work autonomously, work collaboratively with students and staff, and perform routine office tasks. Strong written and verbal communication skills and proficiency in computer skills needed. Creativity, initiative, and flexibility needed.

**Application and Questions:**

For more information or to be considered for a Fall 2018 start please email cover letter and resume by June 1<sup>st</sup>, 2018 to:

**Jessica Greene, Health and Wellness Educator, Stonehill College**

Email: [jtgreene@stonehill.edu](mailto:jtgreene@stonehill.edu), Phone: 508-565-1544

*Applicants will be considered on a rolling basis. We welcome applications before the deadline.*