Please fill out all the appropriate information and include a unofficial transcript. This form is used for Overrides into Courses, Independent Studies, Teaching Assistant Positions, & Swapping lab or discussion sections. A Professor’s signature will be required in order to process this request. After filling this form out it can be placed in the Professor’s mail box for signature approval.

NAME: ____________________________ DATE: ______________________

(please print clearly)

STUDENT ID: __ __ __ __ __ __ __ __ __ Semester & Year of Course: __________

STUDENT email: __________________________________________________________

*If you are signing up for KIN 270 or 272, please include FIVE alternative labs

KIN ___ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __

(catalogue number) (5 digit class #) (number of credits)

(i.e.100,215,380)

Lab/ Discussion section: __ ____ __ ____ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __ __

(5 digit class #)

Alternative Lab/Discussion Sections:

(5 digit class #) (5 digit class #)

(5 digit class #) (5 digit class #) (5 digit class #)

PLEASE SELECT ONE OF THE FOLLOWING:

☐ Course Add ☐ Discussion/Lab Swap

For Independent Studies & TA Practica: Please Fill out the Following:

Faculty Sponsoring your Internship or TA Position: ____________________________

__________________________________________ (Student’s signature) (date)

__________________________________________ (Course Instructor / Faculty Sponsor’s Signature) (date)

__________________________________________ (Advisor’s Signature) (if required) (date)

__________________________________________ (GPD’s Signature for 597V, 697A,B,Q,S,T, 698A, 699, 899) (date)

Processed by: ______________________ date: ______________
INDEPENDENT STUDY CONTRACT DESCRIPTION

OR REASON FOR REQUESTING AN OVERRIDE

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________
________________________________________________________________________