

## Undergraduate Independent Study Contract

**Please note: In order to have an Independent study course count toward Sociology elective requirements, you must submit an appeal to the Undergraduate Committee. (Please see reverse for more information.)**

Student Name: \_\_\_\_\_ Spire #: \_\_\_\_\_

Phone: \_\_\_\_\_ Expected Grad. Date: \_\_\_\_\_

Email: \_\_\_\_\_ Major: \_\_\_\_\_

Independent Study Course Number (circle one)      296    396    496

Number of credits: \_\_\_\_\_

5-Digit course #: \_\_\_\_\_ Semester / Year: \_\_\_\_\_

### **ACADEMIC PROPOSAL (please type or print description of expected work)**

**Student signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Faculty Sponsor name (please print):** \_\_\_\_\_

**Faculty Sponsor signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Completed forms must be returned to an undergraduate advisor on the 10th floor of Thompson.**

For Office Use Only. Processed by: \_\_\_\_\_ Date: \_\_\_\_\_

## GUIDELINES FOR SOCIOLOGY INDEPENDENT STUDY

1. Independent Study consists of academic projects of a scholarly nature that involve guided reading and research. It CANNOT be used for internship or practicum credits—these type of courses must be registered through an internship course number.
2. The conception and proposal for the Independent Study originates with the student. For guided reading and research projects, they should be an outgrowth and development of concepts, theories, or practices you have encountered in Sociology courses.
3. You must have a formal proposal approved by the Sociology professor who will sponsor your Independent Study course. This proposal should be developed in consultation with a faculty member. It MUST include a statement of the purpose and goals of the project, its relevance to your interests and/or major area of study, and a description of the prospective subject matter and research methodology. This proposal must be completed and approved before registering for the Independent Study course.  
Please note: Independent Study courses must be sponsored by Sociology faculty.  
Graduate students cannot sponsor Independent Study courses.
4. The approved proposal and signed cover sheet must be submitted to an Undergraduate Advisor's Office, on the 10th floor of Thompson **before the end of the add/drop period of the semester in which you are taking the Independent Study Course**. Registration for Sociology Independent Study courses will be done by the Sociology Undergraduate Studies office.
5. In order for an Independent Study course to fulfill a Sociology elective requirement, you must submit your approved academic proposal and obtain, in writing (e-mail is fine), support for your appeal from the faculty sponsor. This material can be submitted to the Director of Undergraduate Advising, 1008 Thompson Hall.  
If approved, only one Independent Study course (4 credits) can be used toward Sociology elective requirements.