

Meeting of the University Writing Committee—Minutes

December 11, 2015

1:00-2:15pm

Members in attendance: Haivan Hoang (Chair), Judy Goodenough, Dina Navon, Kristin Bock, Herman Fong, Elise Martorano, Sarah Hutton, Elise Mann, Rebecca Dingo, Travis Grandy (Minutes), Deb McCutchen, Alice Cheung, Molly Lehman, Julie Hemment, Evan Ross

Called to order at 1:00pm

I. Review of the Minutes from Nov. 20, 2015

Approved without amendment.

II. Topics for Spring Semester JYW Workshops

Travis summarized feedback from the fall semester workshops including attendees requesting more workshops about sequencing, feedback, and supporting multilingual writers. Grading smarter not harder - Rebecca Dingo, Introduction to JYW requirements, this could be in the form of a workshop or targeted outreach to individual departments. Haivan suggested putting a call out to the JYW email listserv.

III. JYWP QQ Reviews

a. [#2092 SCH-MGMT 310 - Management Communications](#)

i. **Discussion:** Reviewers noted some inconsistencies in page lengths and the form was shorter than what was described by the syllabi. The form was detailed about working on consistency as a department including meetings and workshops. One syllabus (Bouse) was lower in terms of page count. Not all mention the JYW requirement or name a style guide. One reviewer noted that the Bouse syllabus does not explicitly mention instructor feedback—it was unclear about how regularly the instructor gives feedback. Prof. Bock and Prof. Fong shared some background information about ISOM. The chair read from the syllabus, suggesting we could ask for clarification. Prof. Fong also suggested we clarify single or double-spaced for page counts.

ii. **Decision: Contingent approval** with notes about JYW requirement on syllabus, explicit style guides, more information about page counts and instructor feedback. Bock and Fong abstaining.

b. [#2375 AFROAM 365 - Composition: Style & Organization](#)

i. **Discussion:** Reviewer 1 summarized how the course meets expectations and suggests doing some outreach to incorporate career preparation into the course. Reviewer three described feeling the course met the requirements, including major assignments, reading comprehension activities/worksheets. Reviewer 3 suggested outreach about the rationale for the kinds of writing students are being asked to write, including making the genres typically practiced in the Humanities more explicit. Reviewer 2 pointed out that the form indicates the instructor plans on incorporating career preparation in future versions of the class. Travis Grandy mentioned that the course currently doesn't not have CW as a pre-req on SPIRE.

ii. **Decision: Approved** and in follow-up include outreach about CW requirement, and career preparation.

c. [#2235 UWW 370 - Writing About Experience](#)

i. **Discussion:** Reviewer 1 described the particular challenge of teaching this class online and keeping that in mind as part of interpreting the course. Reviewer 1 described low stakes writing including online discussion and online peer review. Reviewer 3 had questions about how credits are applied with this course including JYW requirements and the PL credits. Travis read from the UWW website about the PL Portfolio and how it awards credits.

ii. **Decision: Approved.**

Next meeting will be on Jan. 22, 2016 in Bartlett 316.