

Meeting of the University Writing Committee— Minutes September 16, 2016 1:00-2:15pm

Called to order at 1:07 PM

Members in attendance: Herman Fong, Kristin Bock, Michelle Trim, Deb McCutchen, Alice Cheung, Rebecca Dingo, Kelin Loe, Evan Ross, Jenny Krichevsky (Minutes), Ginny Chandler, Dina Navon, Rebecca Lorimer Leonard

I. Review of the Minutes from April 16, 2016

II. Introductions

III. Overview of what is still pending in QQ reviews

- o Outstanding: Judaic, LARP, Journalism, Theater.
- o Discussed outstanding review approvals—no current actions by UWC possible; Jenny and Deb will follow up with reps/chairs.

IV. Discussion of the JYW program review

- o JYW Review interview questions: JC—prompt in questions ideas for more resources?
 - o Add “infrastructural, monetary, and curricular resources” to #3.
- o MT: would be able to make quantitative argument easily, but need stories to illustrate; adding an adjunct salary element to quantitative argument in the review; as well as class size. That is, very little motivation in departments to stay away from adjunct labor model.
 - o Have to look up salary numbers for this year, and a finer picture of class size (smaller increments of enrollment).
 - o The interviews hope to get at the stories behind the numbers.
 - o Potential recommendations in review: each department should have their own guidelines for JYW.
- o Who to visit? List of departments to interview tries to get at diversity of representation. Departments who are changing their structure, as well.
 - o List of departments approved.
 - o Add to tasks that Deb and Haivan Hoang should be interviewed separately.
- o Interview chair and instructor separately, so each department will have 2 interviews.

V. Distribution of tasks for the review

- o Who interviews what dept?
 - o Julie H and Kelin for SOM
 - o Dina and Deb for Psych
 - o Michelle and Deb for Engineering
 - o Rebecca D. and Alice for Haivan
 - o Rebecca D. and Alice for Deb

- o Rebecca LL and Dina for Education
 - o Kelin and Jenny K for Biochem
 - o Ginny and Evan for Public Health
 - o Kate and Jenny K for Comp Lit
 - o Herman and Kristin for Nursing
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- o Jenny will email JYW contacts to each pair and a script for emailing.
 - o Interviews due by January 21.

VI. Organization of workshops

- o Proposed themes: “Designing JYW Syllabi” (in Nov) and “Grammar” (in Feb?)
 - o Jenny will ask Heidi for spaces for both (try for Teaching Commons).
 - o Dina: will ask Beth Jacobs about who to recruit for “Syllabi)

VII. Addressing space and time issues for our regular meeting time

- o Is this space and time (LGRC) okay?
 - o MT will look into Campus Center.

VIII. Adjournment