

**Meeting of the University Writing Committee—**

**Minutes December 9, 2016 1:00-2:15pm**

Campus Center 805-[09 – 1:00 pm](#)

**I. Called to order at 1:06pm**

**Members in attendance:** Herman Fong, Kristin Bock, Michelle Trim, Deb McCutchen, Rebecca Dingo, Kelin Loe, Evan Ross, Jenny Krichevsky (Minutes), Ginny Chandler, Dina Navon, Michael Roberts, Kate Friedman, Rebecca Lorimer Leonard, Julie Hemment, Carolyn Chen

**II. Review and approval of the Minutes from October Meeting**

**Need to add Michael Roberts to minutes presence. 3 Abstentions; 12 Approvals**

**III. Course approvals**

**a. Journalism 301**

- i. Motion for Contingency approval based on three things: prereq for CW needs to be on SPIRE; drafting needs to be clarified; and page count-- how much writing is actually being done?
- ii. Committee should consider more clearly what the “23 pages (~5,750 words) of polished prose” means; perhaps suggest different models for different kinds of texts/media

**b. LARP 394A**

- i. Motion for approval with note: clarify role of instructor; professional development of TAs
- ii. Reach out to them with support on how to refine the model; we need to find language to articulate both model and reasoning for class size / TA role (perhaps the Grad School already has language for this?)

**IV. Updates on interviews/ address questions related to reports**

- a. Ideally, reports should be in by first week of school in January 2017.
- b. Add PoliSci/Legal Studies people to interview pool: UPD; Instructor; Julie Caswell; Ass. Dean Karen Schonenberg (SBS) -- Michael and Evan to interview?

**V. Report on Class Sizes from Fall '16 JYW enrollment data**

**VI. Political Science 377/ Legal Studies 450: Complaint from Grad Student TAs + Undergraduates**

- a. JYW course submitted and approved by UWC is very different from the current course taught in PolSci; students issued complaint against dominance of grammar content, class size, and grading set-up
- b. Rebecca D and Deb will meet with the UPD next week to think of better model; department seems willing to make changes
- c. Michelle will send out email to maintain and establish expectations for change to the department

**VII. UWC statement on class sizes**

- a. Should UWC issue a statement on the website about class sizes and related expectations?
  - i. borrow from CCCs statement (Principles for Post Secondary Teaching of Writing, NCTE ) but also add local gravitas
  - ii. Rebecca LL will put together a starting document for this

**VIII. Reminder to encourage reps/students to submit to the Best Texts Contest**

**IX. Summit Theme: Pedagogy of large class sizes?**

**X. Announcements**

- a. Kate: Stanford History education group study: evaluating information as cornerstone of reasoning for k-12 students; evaluation

**XI. Adjournment 2:19pm**