

## **UWC Meeting, Friday December 1st, 2017**

1:00-2:30pm, at Campus Center 804

*Members present: Deb McCutchen, Ginny Chandler, Rebecca Dingo, Evan Ross, Dina Navon, Kate Freedman, Herman Fong, Laura Hartenberger, Becky Miller, Alice Cheung, Jenny Krichevsky (Minutes)*

### **I. Call to Order, 1:12pm**

### **II. Approval of October 20th minutes (Moved: Deb McCutchen)**

### **III. Review of Materials for Political Science JYW recertification**

- Rebecca Dingo: background on the students' complaint about the PolSci/Legal Studies class from last year
- Circulation of new PolSci and Legal Studies syllabi. Improvements: department hired two more instructors so that class size adheres to JYW requirements. Further, writing page minimum and feedback on writing has been made explicit in new syllabi.
- Undergraduate student rep attested to the changed responsivity in instructor and the helpful and constructive nature of the course
- Motion to pass courses as JYW certified (moved: Deb McCutchen)

### **IV. Committee Membership Recruitment**

- Should we send email to JYW reps and department heads to solicit membership from colleges currently not represented or underrepresented in UWC? (Public Health, HFA, Engineering, Coll. of Ed)?
- Come back to the next meeting in Jan/Feb with some names of people to approach who may be interested in UWC
- Deb will talk to Beth and Kate will email HFA; JYW chairs will formulate email

### **V. First Year Writing Review organization**

- Rebecca Dingo: background on last FYW Review (2010-11)
- Ginny Chandler: What would be helpful to the Writing Program, given that it is planning to revise its curriculum?
- Becky Miller: Best practices? RD will circulate for next meeting.
- Laura Hartenberger: For January meeting. members could use the time to look over the past review to gather ideas and questions for how to conduct the WP review.

### **VI. Report on Writing Workshop**

- Jenny: workshop went well, but would be better if attendance was more robust. What would UWC want?
- Many questions workshop participants had focused on how to teach writing within disciplinary content.
- Kate: TEFD, in addition to WP, could also host a resources link for the digital database for JYW resources
- Potential TEFD JYW Fellows program (Becky)?
- Potential ad hoc committee for JYW resources and workshops-- to discuss for February meeting.

### **VII. Best Text Contest reviewers needed**

- Becky, Herman, Kate volunteer.

### **VIII. Further suggestions or recommendations for WP after completion of JYW report?**

- Since Michelle isn't here, and is the main author of the Report, shelf discussion and have Michelle email her thoughts for the next meeting.
- Ginny: for January meeting. could we have the WP say more about how we could best help them out? Further, could we increase the visibility of writing on campus?
- Also for next meeting: look at Gen Ed council charge for WP, as well as the by-laws for Fac Senate.

### **IX. Announcements**

- Thinking about whether every year in UWC should be focused on assessment, or should every other year be creative? What should the committee be putting their energy into? Could a Fellows program be more doable (by May) than a rushed FYW review? Do we have to make a public decision as a committee about review timeline?

### **X. Adjournment (2:25pm)**