

University Writing Committee Meeting Minutes
Friday, February 7, 2020 at 1-2:15 pm
Du Bois Library Room 1321

Attendance: Ginny Chandler, Brian Baldi, Rebecca Dingo, Haivan Hoang, Eliza Frechette, Kimberlee Perez, Rebecca Petitti, Evan Ross, Becky Miller

1. Review of December minutes

DECISION: Approved

2. Update on Writing Center Review

Rebecca P. and Becky updated the UWC with some of their broad findings from reaching out to comparable writing centers. They requested a bit of further clarification on the purpose and focus of the data, and determined they have enough information to contribute to the draft. Brian updated the UWC on some of the cross-campus interviews taking place related to the campus community's WC knowledge. Committee members agreed to begin drafting the report at the next meeting.

3. JYW Workshops

Haivan and Rebecca P. shared information about the upcoming JYW Workshop, "Backward Design: Sequencing Activities for Writing Assignments" and shared the announcement email with all members.

4. Dept. JYW Class Size

Haivan and Ginny updated the committee about a meeting with a department that was having challenges with meeting the JYW class size expectations. It was a productive meeting, and the department will address the issue in the Fall.

5. Writing Center Presence – Online and Physical

Present members split into two groups: one group reviewed the WC's website and took notes on areas for improvement from an outside perspective. The other group went to the Writing Center to explore the space and make notes on the challenges of the physical space.