SPECIAL REPORT
OF THE
ACADEMIC MATTERS COUNCIL
concerning

REVISIONS TO THE ADD/DROP POLICY
(#9166)

Presented at the
817th Regular Meeting of the Faculty Senate
November 17, 2022

ACADEMIC MATTERS COUNCIL
COUNCIL MEMBERSHIP
Carolyn Bassett, Bryan Beck, William Brown, Allison Butler, Marcy Clark, Elizabeth Conner, Morgan Donovan-Hall, Sharon Dormier, Laura Francis, Janet Fink, Kate Green, Keisha Green, Farshid Hajir, Mark Liberatore, Linda Lowry, Andrea Malaguti, Anthony Paik, Raymond Rennerd, Jennifer Randall, Caleb Rounds, Sylvia Salas, Tigran Sedrakyn, Barry Spence, Patrick Sullivan, Laura Vandenberg, Jack Wileden

COUNCIL RECOMMENDATION
The Academic Matters Council recommends approval of this proposal
Revision of the Add/Drop Policy of UMass Amherst

*Senate Document 21-055* specifies the following add/drop policy.

“All matriculated graduate students will have through the 14th calendar day of the semester to add or drop a course with no record. All other students may add a course or drop a course with no record through the 7th calendar day of the semester (see Academic Calendar for specific dates). Starting the calendar day after add/drop until the last day to withdraw or drop as specified on the Academic Calendar, students will receive a "W" (Withdrawn) or a "DR" (Dropped) grade as appropriate.

Students cannot be penalized for activity missed before their official enrollment begins in the class (i.e., an instructor cannot take off attendance points for missed classes or deduct graded points for missed/late assignments prior to the student's official enrollment in the class). Instructors must provide the student an opportunity to start the class on their first official day of enrollment with 100% graded work, attendance, participation points available and provide reasonable accommodations for the student to make up missed assignments without penalty that were due prior to the student's official enrollment day in the class.”

This report revises the add/drop policy (in yellow).

In Fall and Spring semesters, all matriculated graduate students will have through the 14th calendar day of the semester (or the next business day if the 14th calendar day lands on a weekend or a campus observed holiday) to add or drop a course with no record. All other students may add a course or drop a course with no record through the 7th calendar day of the semester (or the next business day if the 7th calendar day lands on a weekend or a campus observed holiday; see Academic Calendar for specific dates). Starting the calendar day after add/drop until the last day to withdraw or drop as specified on the Academic Calendar, students will receive a "W" (Withdrawn) or a "DR" (Dropped) grade as appropriate.

Students cannot be penalized for activity missed before their official enrollment begins in the class (i.e., an instructor cannot take off attendance points for missed classes or deduct graded points for missed/late assignments prior to the student’s official enrollment in the class). Instructors must provide the student an opportunity to start the class on their first official day of enrollment with 100% graded work, attendance, participation points available and provide reasonable accommodations for the student to make up missed assignments without penalty that were due prior to the student’s official enrollment day in the class.

MOTION: That the Faculty Senate approve the Revisions to the Add/Drop Policy, 12-23 as presented in Sen Doc. No. 23-025.