

Microsoft Teams










Teams can be used to organize group or project work and communicate with colleagues in a space that offers integration with file storage and other apps.

Login with your UMass email address and password by visiting <https://teams.microsoft.com/>.

[Click here for a brief interactive demo of Teams](#) (a great starting point for new users).

The Teams space is made up of the following components.

 Activity	Activity	Notifications about posts or messages for you or your Teams.
 Chat	Chat	Text communications between individuals and groups.
 Teams	Teams	Collections of people, content, and tools based on specific projects or groups.
 Calendar	Calendar	Your Outlook calendar in Office 365.
 Calls	Calls	Video and voice communications between individuals and groups.
 Files	Files	Files shared across your Teams, OneDrive, and Office 365.
 Apps	More Apps	Additional tools that can be used in the service of project or group goals.

Teams How-To Links (videos and text)

- [Getting started with Teams](#) (an overview)
- [Create and customize a team](#)
- [Work with channels in a team](#)
- [Posts and messages](#)
- [Files](#)
- [Chats and calls](#)
- [Meetings](#)
- [Live Events](#)
- [Apps and other tools](#)
- [Activity feed and notifications](#)
- [Teams on mobile devices](#)