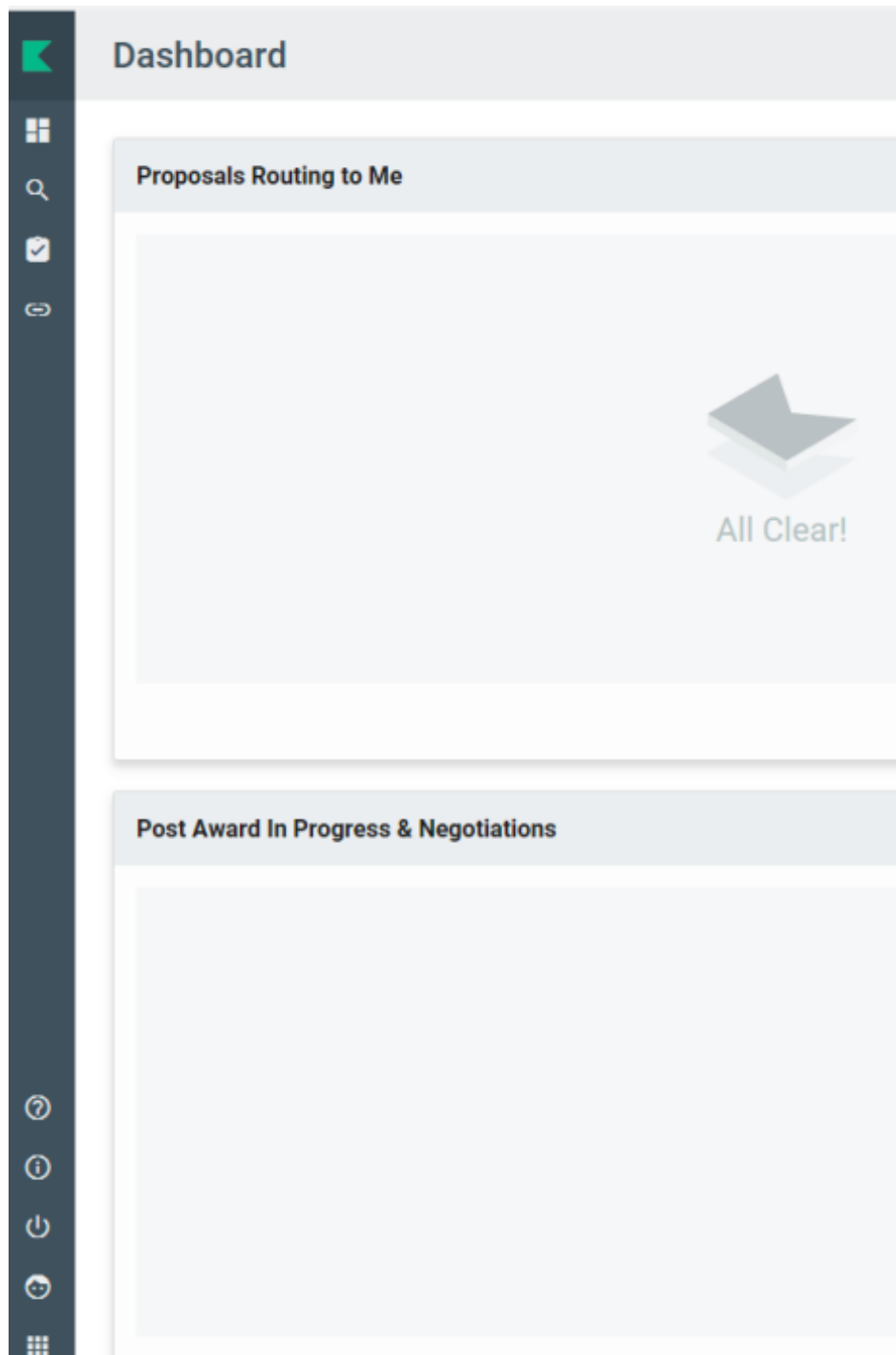
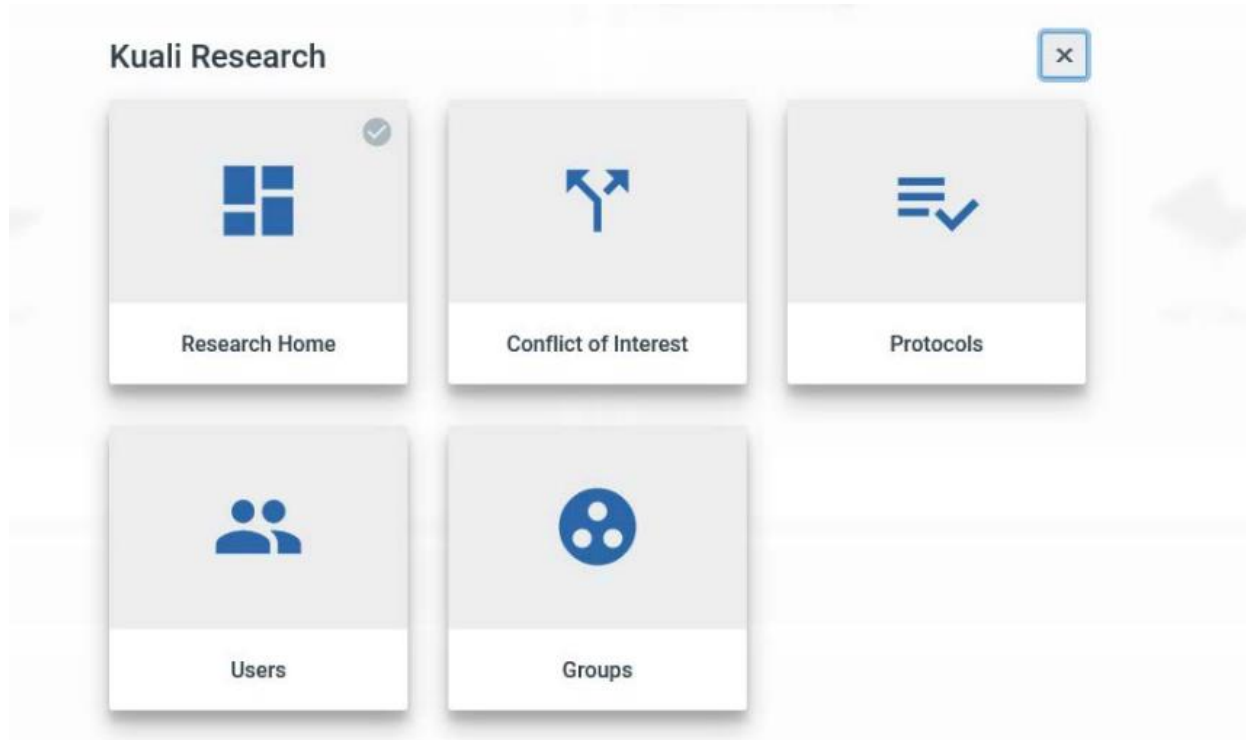


QUICK GUIDE How to AMEND an IACUC Protocol

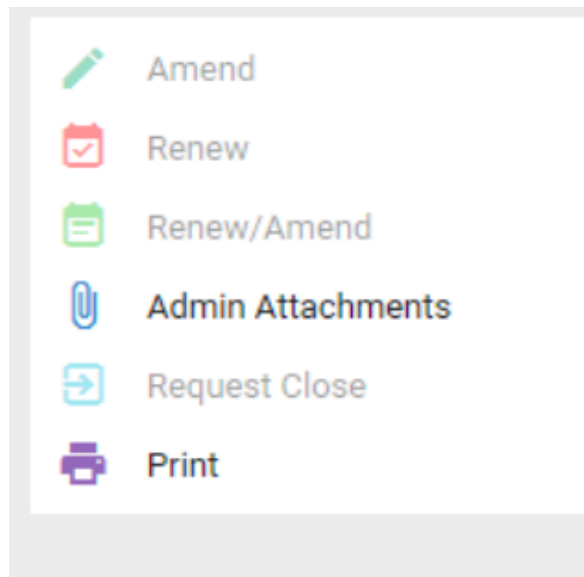
1. LOG IN: Go to <https://umass.kuali.co/dashboard> and log in using your NetID and Password.
2. Select **Switch Apps** on the lower left margin (the icon has 9 dots).





- Click **Protocols**.



- Select an approved protocol from your list of protocols and click on it to open.
- Click **Amend** in the upper right corner of your screen.



Note: If it is greyed out like above, there is an action in progress and you opened a previous version of the protocol. Go back to your main screen and select the **Amendment in Progress** version.

TITLE	NUMBER ▾	PI	SUBMISSION TYPE	REVIEW TYPE	STATUS
test vasci	149		Renewed/Amended	Designated Member Review	● Approved
test vasci	149		Amendment		● Amendment In Progress

Finish your updates to the protocol and then select Submit from the upper right corner.

