QUICK GUIDE
How to AMEND an IACUC Protocol

1. LOG IN: Go to https://umass.kuali.co/dashboard and log in using your NetID and Password.

2. Select Switch Apps on the lower left margin (the icon has 9 dots).
3. Click Protocols.

4. Select an approved protocol from your list of protocols and click on it to open.

5. Click Amend in the upper right corner of your screen.

Note: If it is greyed out like above, there is an action in progress and you opened a previous version of the protocol. Go back to your main screen and select the Amendment in Progress version.
Finish your updates to the protocol and then select Submit from the upper right corner.