

NEH – NO COST EXTENSION GUIDANCE

To request an extension from NEH, you must prepare a request and email it to OPAM at: opam@umass.edu. The request should be in the format of a word doc or pdf. It will be matched with your award file and given to the appropriate administrator to review, approve, and be submitted to NEH. OPAM submits the request via the NEH online portal E-GMS (Grants Management System) .

Your request should be prepared as a word or pdf document.

It should include:

- The explicit new end date being requested by the PI
- A brief description of the work left to be done
- A statement of how much residual funds remain
- How those funds will be used to complete the project. This can be tied to item 2.

NO COST EXTENSIONS CANNOT BE REQUESTED FOR THE SOLE PURPOSE OF USING UP RESIDUAL FUNDS!!!!!! And any requests that imply that will be returned to the PI. Extension requests should be for the purpose of finishing up the project as proposed/awarded.