Instructions for CITI Export Control Training

1. Under “Log in through my institution” select log in via SSO

2. Find the University of Massachusetts on the organization list and click it.

3. Enter your UMass NetID and Password
4. This will bring you to the CITI main menu.
   a. Select the “University of Massachusetts Courses”
   b. Select “Add a Course”

5. The top of the page looks like this:

   ![CITI Course Enrollment Procedure](image)

6. Scroll all the way down the page to the **Course Enrollment Questions**
   a. Skip Questions 1-3

7. GO to Question 5 – **Export Controls** and select “CITI Export Controls.”

8. Submit

9. You will be brought to the final page, where you can click on the RCR Course you have selected and begin the training.