COVID-19 International Travel Exception Request Checklist

- Description of type of activity and rationale for travel exception
- Detailed itinerary including mode of travel, dates, location
- Familiarity with proposed destination, COVID-19-related risks at destination, and personal risk mitigation plan
- Familiarity with U.S. Consular locations and services at the proposed destination
- Familiarity with any entry/exit requirements for destination as well as entry restrictions to the U.S. (if a visa national)
- Familiarity with UMass International Travel & Medical insurance and COVID-19-related exclusions
- Appropriate research approvals sought and obtained (e.g., fieldwork or archival research permission, human subjects’ permission, RLOPS, etc.)
- Complete the UMass COVID-19 Daily Self Checklist before reporting for work, during travel, and upon return
- Maintain communication to receive updates or get assistance related to COVID-19 and changing policies
- Maintain flexibility to alter travel plans at any time, self-isolate if necessary, or return home
- Must register travel with the UMass Travel Registry AND the US Department of State Smart Traveler Enrollment Program (STEP)
- Status of traveler's COVID-19 vaccine including dates of vaccination and booster (if applicable)
- Must agree to return home if mandated by the university, unless ill and unable to return