

2nd No-cost Extension of Time

Usually, no more than one no-cost extension or extension of more than 12 months is permitted unless there are exceptional circumstance. The awardee should prepare and submit a written request (which must be received no later than 10 days prior to the expiration date of the award) to the ADO. (7 CFR 3430.58(c)). For 2nd or subsequent no cost extension, written requests must be submitted 30 days prior to expiration. The request must contain, at a minimum, the following information:

- The length of the additional time required to complete the project objectives and a justification for the extension
- A summary of the progress to date (a copy of the most recent Progress Report and, where applicable, the attachment is acceptable provided the information is current)
- An estimate of the funds expected to remain unobligated on the scheduled expiration date
- A projected timetable to complete the portion(s) of the project for which the extension is being requested and,
- The signature of the AR and the PD/PI. The necessary signatures must be included or the request will be returned by NIFA.

IFA may consider and approve requests for no-cost extensions of time up to 120 days following the expiration of the award. (7 CFR 3430.58) Requests for extension beyond the standard one-time 12-month extension will only be approved under extenuating circumstances, as determined by NIFA. The awardees' AR must submit the requirements identified above, as well as an "extenuating circumstance" justification and a description of the actions taken by the awardee to minimize these requests in the future. All extensions are subject to any statutory term limitations as well as any expiring appropriation limitations under 7 CFR 3430.63.

By extending the final budget period of the project period through a no-cost extension, the grantee agrees to update all required certifications and assurances, including but not limited to those pertaining to human subjects and animal welfare, in accordance with applicable regulations and policies. All terms and conditions of the initial award apply during the extension period.