

Gender Marker and “Campus Name” Change Form for UMass Records

Gender Marker Change

Students can change their gender marker on non-legal campus records to an F, M, or X.

What changing your gender marker on UMass records will do: if you change your gender marker on non-legal campus records, the University will treat you as this gender whenever gender distinctions are made, such as for overnight housing during New Student Orientation and Transitions, for housing assignments during the school year, and for intramural sports teams.

What changing your gender marker on UMass records will NOT do: the change only applies to internal University records that are not considered legal documents. It does not constitute a legal change in sex, and campus records that are viewed as legal documents (such as employment and financial aid records) will still include a student’s legal sex.

Name Change

UMass Amherst offers two options for name change. Students may elect to use one or both of these options.

1) Changing “Preferred/Chosen Name”

- a. Students can go into SPIRE and enter a “Preferred/ Chosen Name,” which will appear only on course rosters, in Moodle, in Blackboard, and in the UMass directory (People Finder). To do this, you need to update your name in the Student Services Center in SPIRE under “Personal Information.” Click on the “edit” box to add your “Preferred/Chosen Name.”

2) Changing “Campus Name”

- a. By filling out this form, students establish a “Campus Name,” which will replace your legal first name (dead name) in many other University systems.

What establishing a “Campus Name” will do: Your “Campus Name” will replace your legal first name (dead name) on your UCard (campus ID); Residential Life, Dining Commons, Parking Services, Campus Recreation, Information Technology, and Library records; and in general communications from the University.

Note: mailings sent to your home address by the University will use the “Campus Name,” so you could be outed to family members if you are not already out as trans.

What establishing a “Campus Name” will NOT do: This process does not constitute a legal name change. To legally change your name, you need to go to the office of the Register of Probate in the Probate and Family Court in the county in which you are a resident. For more information on the legal name process, see the Western Massachusetts Trans Resource Guide at www.umass.edu/stonewall/trans-resources.

Where “Campus Name” will NOT appear: A student’s legal first name (dead name) must appear on legal documents, including financial aid and employment records, Bursar bills, transcripts, and other areas of SPIRE. In addition, academic departments have their own systems and may not be checking to see if a student has a “Campus Name.” Establishing a “Campus Name” will not change your name on class rosters, in Moodle, in Blackboard, and in the UMass directory (People Finder). To make these changes, you need to update your “Preferred/Chosen Name” in SPIRE.

To remove your legal first name from the UMass directory (People Finder): if you want only your “Preferred/Chosen Name” to appear in the directory, go into SPIRE and under “UMass Directory,” choose “My Directory Info” and uncheck “publish primary name.”

Resources and Support

Students are encouraged to contact the Stonewall Center at stonewall@umass.edu or (413) 545-4826 for further assistance or to address questions about the name and gender marker change process. More information about trans-related policies at UMass can be found on the Stonewall Center website: www.umass.edu/stonewall/trans-resources.

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Student’s Legal Name: _____

Student’s ID #: _____

Student’s Home Address: _____

Student’s Email: _____

Requested Gender Marker *(if desired)*: F M X

Requested Salutation *(if desired)*: Mr. Ms. Mx. Leave blank

Requested “Campus Name” *(if desired)*: _____

Do You Want to Remove the Middle Name Where Your “Campus Name” Appears? Yes No
(so that you are not listed as Mary John Smith, for example)

Do You Want to Request a New Email Address? Yes No
(your current address will still work, but be hidden)

I understand that this request will result in the above gender being my recognized gender by UMass Amherst whenever a gender designation is made for as long as I am a student at the University.

I understand that the “Campus Name” will be the one that the University uses for me in most instances, including emails sent to me and mailings sent to my home address (so you could be outed to family members if you are not already out as trans).

If you change your gender to X, please note that UMass is in process of changing their systems to handle gender X properly but it will take time, so please be patient! Thank you.

Signature: _____

Date: _____