

For Reference Only

CHANGE OF MAJOR, TRACK, HONORS, AND/OR DEGREE



white copy to Registrar,
canary to student,
pink to new dept.,
goldenrod to old dept

STUDENT: _____			
Name	Student ID Number	Class	
CHANGE TO: _____			Honors, if any:
Plan (Degree/Primary Mjr, e.g. BA-ECON)		Subplan (track)	Commonwealth <input type="checkbox"/>
Departmental Acceptance Signature		Date	Departmental <input type="checkbox"/>
			Interdisciplinary <input type="checkbox"/>
and, if declaring multiple majors:			
Secondary Major #1	Subplan	Departmental Acceptance Signature	Date
Secondary Major #2	Subplan	Departmental Acceptance Signature	Date
CHANGE FROM: _____			Honors to drop:
If dropping a major, was it the student's:			Commonwealth <input type="checkbox"/>
Secondary Major Plan (e.g. SM-COMM)		Subplan (track)	Departmental <input type="checkbox"/>
<input type="checkbox"/> primary major	or		Interdisciplinary <input type="checkbox"/>
<input type="checkbox"/> secondary major	Departmental Release Signature	Date	Honors Release Signature(s)

Forms are located in the University Registrar's Office, 213 Whitmore.

COURSE CHANGE REQUEST



COURSE CHANGE REQUEST				
STUDENT'S NAME	STUDENT'S ID NUMBER	PRIMARY MAJOR	LEVEL	DATE
<input type="checkbox"/> ADD <input type="checkbox"/> "No-record" DROP <input type="checkbox"/> "W" DROP FALL 19____ 20____ SPRING 19____ 20____	SUBJECT/DEPT	NUMBER	DESCRIPTIVE TITLE	CREDITS
<input type="checkbox"/> SECTION CHANGE <input type="checkbox"/> CREDIT CHANGE <input type="checkbox"/> PASS/FAIL <input type="checkbox"/> AUDIT	LECTURE CLASS NO.		SECTION	
STUDENT'S SIGNATURE <small>(When possible to secure)</small>	RELATED1 (lab) CLASS NO.		SECTION	
Copies: white to Registrar, canary to student, pink to Dean, goldenrod to department	RELATED2 (disc) CLASS NO.		SECTION	
	Instructor Name if Independent Study: _____			
INSTRUCTOR'S SIGNATURE <small>(Required to approve audits during the Add/Drop Period or any section or credit changes. Also required for "W" drops before the Mid-Semester Date to show the Instructor has been informed of the drop.)</small>	ACADEMIC DEAN'S APPROVAL <small>(Required for any adds, audits, pass/fail & "no record" drops sought after the Add/Drop Period, and for any "W" drops sought after the Mid-Semester Date.)</small>		Dean's initials. If this add requires overload approval:	
				03/04

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