



UNIVERSITY of MASSACHUSETTS
AMHERST

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March 1, 2017

To: Deans, Department Heads/Chairs, Graduate Program Directors,
Members of the UMass Faculty

From: Katherine Newman, Provost & Senior Vice Chancellor for Academic Affairs

Re: Search for a new Dean of the Graduate School

Nominations and applications are being accepted for the position of Dean of the Graduate School. Reporting directly to the Provost, the Dean will: provide innovative leadership for the continual advancement of the quality, reputation, and direction of the Graduate School; work with the Graduate Faculty, the Deans of the Schools and Colleges, our Five College colleagues, and international partners to develop new graduate programs and to improve existing ones; effectively manage the human and fiscal resources of the Graduate school; and advocate for the Graduate School and graduate education on this campus and to diverse internal and external constituencies.

This is an internal search; candidates must hold tenure at the University of Massachusetts Amherst in a discipline offering graduate degrees, preferably including the doctorate. Preferred candidates will have outstanding records of scholarship and of teaching and mentoring, especially at the graduate level; a proven record of inclusive and multi-cultural skills in teaching, research, and/or service; a commitment to promote, encourage and facilitate excellence in disciplinary and interdisciplinary research and scholarship in graduate education; an ability to work effectively with faculty members, students, staff, administrators, and others; experience in effectively managing human and fiscal resources; and an ability to lead Graduate School initiatives in seeking external support.

Applications should include a cover letter addressing the candidate's qualifications for the position and current *curriculum vitae*. Nominations and applications should be submitted by email to provost@provost.umass.edu, or in hard copy to the Office of the Provost, 373 Whitmore. The Search Committee will begin reviewing applications on March 27, 2017, though applications will continue to be accepted until the position has been filled.

The University of Massachusetts Amherst is an Affirmative Action/Equal Opportunity Employer of women, minorities, protected veterans, and individuals with disabilities and encourages applications from and nominations of these and other protected group members.