

# Spring Move-Out

Dear Student,

I hope you are doing well as we pass the midpoint for students in residence this semester. I am writing to notify you that **you will be able to make a Move-Out Reservation in SPIRE from April 26 at 9:00 am through May 5 at 9:00 am**. All students moving out must make a Move-Out Reservation to allow for social distancing during the Move-out process. Recognizing that Move-Out Reservations will not be available until April 26th, please make your move-out plans according to your final exam schedule. Plan to depart campus no later than 24 hours after your last scheduled exam.

As a reminder, all students are required to check out and move-out of their room assignment no later than our closing date, which is May 15 by 9 pm. Graduating seniors will be automatically granted a May 15 Move-Out reservation, and may change manually if they wish to move out earlier.

All the information you need about Fall Move-Out is available on our website.

[Spring Move-Out](#)

## What to be Thinking About Now

Familiarize yourself with how to complete a proper checkout. Students who do not complete a proper checkout or return their key may be subject to up to \$200 in lock recore fees and \$150 in improper check out fees. Avoid fees by knowing what to do on Move-Out day ahead of time. Select a Move-Out Reservation between April 26 and May 5 at 9:00 am. Determine the best date and time for you and any potential rides or helpers. Reservations will be first come first served, so be sure to select a time as soon as you can.

Review your belongings to determine if you are going to need more than one trip. Students were asked to bring no more than one moving bin worth of belongings to campus. However, we know it's easy to collect belongings after moving in. If you need more than one trip, consider one of the following before Move-Out:

- Ship some items home.
- Set up a time to have family or friends meet you outside of the hall to pick up some of your belongings.
- Pre-register with [Dorm Room Movers](#) for storage or shipping. They will send supplies for you to pack and label your items before Move-Out.

Be sure to pack your belongings in advance of your move-out reservation. Students must complete their move-out within 1 hour to assure a socially distanced process and have a 20 minute time limit to use a moving bin.

If you have questions after reviewing the [Move-Out information on our website](#), please contact us

Thank you,

Dominick Uguccione  
Assistant Director of Residential Life Student Services

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