

2018-2019 Peer Mentor Memorandum of Understanding

I, indicate by my signature below and by my signature on the attached Peer Mentor Position Description, my acceptance of the PM position and my acceptance of the following conditions of employment:

1. I understand that the compensation package for the Peer Mentor (PM) position includes the value of a single surcharge waiver (\$1600 per year/\$800 per semester) and a cash stipend. New PMs will receive a cash stipend totaling \$7050 for the academic year. Returning PMs will receive a cash stipend totaling \$7250 for the academic year. *Contract negotiations with the RA/PM union (RAU/UAW) are pending, and there may be changes to the compensation and working conditions upon the completion of these negotiations.
2. I understand that Peer Mentors must be University undergraduate students enrolled in degree granting programs with at least six credits and must be eligible to reside in a residence hall at the University of Massachusetts Amherst. PMs must resolve any academic or financial issues resulting in withdrawal from the University at least 14 calendar days prior to the commencement of PM position in August and 7 calendar days prior to the PM spring semester training date.
3. I understand that Peer Mentors must have a 2.75 cumulative GPA is required at the time of hire and by 14 days prior to the commencement of fall training and 14 calendar days prior to the commencement of duties when starting the position at any other time during the year, however, a 3.00 cumulative GPA or higher is preferred. Peer Mentors must maintain a 2.75 or greater cumulative GPA in order to remain in their position. I understand that at the end of each semester, Residential Life will review all Peer Mentors' cumulative grade point average. If a Peer Mentor's GPA does not meet these requirements, the PM is no longer eligible and their contract will be terminated.
For Peer Mentors selected to work in Commonwealth Honors College Residential Community, a 3.4 cumulative GPA is required at the time of hire and commencement of duties, as well as being in good standing as a member of Commonwealth Honors College.
4. I understand that Peer Mentors must be free of current student conduct sanctions and have resolved any pending student conduct charges 14 calendar days prior to the commencement of PM Training for fall or 7 calendar days prior to the commencement of duties when starting the position at any other time during the year. Residential Life will review Peer Mentor conduct histories at the end of each semester.
5. I understand that I will be expected to return to campus before fall and spring move-in. All New PMs are expected to return on Monday, August 20, 2018 for Fall training and on Sunday, January 13, 2019 for Spring training. Returning PMs return on Wednesday, August 22, 2018 for Fall training and on Monday, January 14, 2019 for Spring training. I understand that I am expected to participate in the entire training, move-in, and NSO period prior to the start of classes. Requests to miss any portion of fall training or move-in must be submitted in writing no later than August 1, 2018. Requests to miss any portion of spring training or move-in must be submitted in writing no later than December 15, 2018. Requests are only considered for academic courses, personal injury or illness, or extenuating circumstances. If circumstances arise that necessitate a request to miss any portion of training or move-in after the stated deadline, staff member should submit request for leave as soon as circumstance is known.
6. I understand that if I resign or am otherwise terminated from the PM position, I must move out of the assigned PM room when directed to do so (in cases of termination, as outlined in CBA Article 11, section 7).
7. I understand that PMs are required to remain in the residence hall until the last day of finals each semester, unless released earlier by their supervisor, as follows:
 - a. Thursday, December 20, 2018
 - b. Thursday, May 9, 2019
8. I understand that I must be able to meet the physical requirements of the PM position as outlined in the PM position description.

NAME --Please print--

STUDENT ID NUMBER

SIGNATURE

DATE