



**UMASS
AMHERST**

Residential Life Student Services

235 Whitmore Administration Building 413.545.2100
www.umass.edu/living living@umass.edu

Assistance Animal Registration Process Checklist

This checklist will provide all of the necessary steps that need to be completed before an approved animal can be brought to campus.

- ❏ **Register** with Disability Services and complete the intake process.

- ❏ **Request and receive** an accommodation for the use of an Assistance Animal from Disability Services.

The following three steps must be completed once an accommodation is received and prior to August 1st of every academic year the animal is to remain in residence.

- ❏ **Complete** the required Assistance Animal Agreement and Registration forms and **submit** them to Residential Life Student Services.

- ❏ **Meet** with your Residence Education Liaison to review the Assistance Animal Agreement.

- ❏ **Receive** an email from Residential Life Student Services verifying your animal has been approved and can be brought to campus.
 - Residential Life Student Services will notify your roommate(s)/suitemates/apartment mates that an approved animal will be in residence.

Do not bring your animal to campus prior to receiving approval from Residential Life Student Services.