The City of Aspen seeks two motivated Masters students for part- or full-time internships. These are temporary paid positions for the 2016 summer season, beginning in May or June, and report to the Senior Planner. The City will work with the selected candidates to determine the number of hours best accommodated in their schedule. The salary for this position is up to $20/hour.

Aspen is a small town of approximately 6,000 residents located high in the Rocky Mountains, 200 miles southwest of Denver and 130 miles east of Grand Junction. Aspen is surrounded by the White River National Forest and is an internationally renowned winter and summer resort. The Community Development Department handles all long range and current planning activities, including overseeing development regulations and overall land use policies. Visit [www.cityofaspen.com](http://www.cityofaspen.com) and [www.AspenCommunityVision.com](http://www.AspenCommunityVision.com) for more information about planning in Aspen.

**General Planning Intern:**
A successful candidate should be interested in various aspects of city planning and be willing to assist on a variety of projects. This position will be focused on long range planning topics. The intern may be asked to present their work to the Historic Preservation Commission, Planning & Zoning Commission, and City Council. The anticipated work program includes:

- researching and drafting land use code amendments
- supporting the long range planner in the implementation of City Council goals, with an anticipated focus on responding to a recent development moratorium
- assisting staff members on current planning projects

Excellent writing skills are required. Experience researching and writing code as well as experience in Adobe Create Suite, GIS, and SketchUp is a plus. Please submit a short writing sample and a sample of your graphics work with your application.

**Zoning Intern:**
A successful candidate should be interested in providing assistance to the Zoning Officers in administrative duties to enforce the City of Aspen zoning codes through review of Building Permit applications, educating the public about zoning regulations, and assisting with zoning reviews in the field. The anticipated work program includes:

- reviewing building permits, land use applications and sign applications to determine consistency with the City Land Use Code
- performing routine field inspections to identify compliance with approved permits

Proficiency in Microsoft Office is required and GIS is a plus.

**How to Apply**
Please submit a Cover Letter, Resume, and relevant work samples via email to

Justin Barker, Senior Planner  
City of Aspen, Community Development Department  
[Justin.Barker@cityofaspen.com](mailto:Justin.Barker@cityofaspen.com)

Questions can be directed to Justin Barker at [Justin.Barker@cityofaspen.com](mailto:Justin.Barker@cityofaspen.com) or 970.429.2797