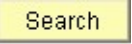


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## About Student Programs/Plans

Learn how to interpret the information available on the Program(s)/Plan(s) page in SPIRE.

### Access the Program(s)/Plan(s) page

1. In the left *Menu*, go to **Academic Records > Career & Program Information > Program(s)/Plan(s)**.
2. On the *Student Program/Plan* search page, in the *ID* field, enter the student's **8-digit ID** or use the student's **First** and **Last Name** in the *First* and *Last Name* fields, then click .


### Program(s)/Plan(s) (4 tabs)

#### 1. Student Program

##### **A. Identify a student's Academic Program**

The *Student Program* tab provides more information about a student's *Academic Program*.

##### **B. Get more information about a student's progress within an Academic Program**

The *Student Program* tab also provides critical information about a student's progress within an *Academic Program* (remember to click  to get the big picture).

To get a better understanding of changes in a student's program, always read the *Status*, *Program Action*, and *Action Reason* values together.

This table includes examples for the *Status*, *Program Action*, and *Action Reason* fields. It is not an exhaustive listing of values for these fields.

Status	Program Action	Action Reason
Indicates the student's status within an <i>Academic Program</i> .	Indicates a change to a student's <i>Academic Program</i> data.	Offers a reason or a description for the <i>Program Action</i> .
<i>Applicant</i>	<b>APPL</b> Application	<b>AAPP</b> Regular on time application
	<b>DDEF</b> Defer Decision	<b>ANAI</b> Needs additional Information
<i>Admitted</i>	<b>ADMT</b> Admit	<b>AFST</b> Admitted with 1 <sup>st</sup> choice major
<i>Active in Program</i>	<b>MATR</b> Matriculation	<b>MATR</b> Matriculated
	<b>RADM</b> Readmit	<b>ROTH</b> Other <b>CNVP</b> Readmitted despite former withdrawal
	<b>DATA</b> Data Change	<b>RGTN</b> Not cleared to graduate <b>RGTS</b> Student initiated graduation term
	<b>PLNC</b> Plan Change	<b>RHND</b> Honors dropped <b>RMAS</b> Secondary major added/changed
<i>Discontinued</i>	<b>DISC</b> Discontinuation	<b>RSUN</b> Reason unknown <b>RSHL</b> Health reason <b>RSML</b> Military leave <b>RETG</b> Expected to graduate but did not <b>RADW</b> Uncleared administrative withdrawal
<i>Completed Program</i>	<b>COMP</b> Completion of Program	<b>RDEG</b> Degree awarded

**Effective Date**

The date when the current *Status* has become effective.

**Admit Term**

The term when the student first became active for this *Academic Career*.

**Requirement Term**

The term when degree requirements for this *Academic Program* start applying.

**Expected Grad Term**

The term when the student is expected to graduate from this *Academic Program*.

**Acad Load**

The *Approved Academic Load* the student is expected to carry for this *Academic Program*.

### C. Understand Academic Loads

The *Acad Load* field in SPIRE lists values for both types of academic loads used at UMass Amherst. Use the values of this field (not its name) to identify an academic load type.

#### *Academic Load*

Used for reporting the student's status. Lists the actual number of credits a student is attempting for a given term.

For undergraduate students for a regular semester (spring, fall):

- *No Units*: 0 credits
- *Less than ½*: 1 - 5 credits
- *Half-Time*: 6 - 11 credits
- *Full-Time*: 12 credits

#### *Approved Academic Load*

Used for billing purposes and to determine the number of credits for which a student can register. For example, if a student has a part-time *Approved Academic Load*, then he/she can only enroll for less than 12 credits.

For undergraduate students for a regular semester (spring, fall):

- *Part-time*: less than 12 credits
- *Full-time*: 12 credits or more

**TIP: Use the Student Program tab to find out whether a student has been discontinued.**

The following information will be available for inactive students:

- *Status*: **Discontinued**
- *Effective Date*
- *Program Action*: **DISC (Discontinuation)**
- *Action Reason*: some examples include: **RSHL** (health-related) or **RSML** (military leave)

**Note:** For any attendance changes, we recommend that you check *both* the *Program/Plan* page and the *Term Withdrawal* tab (on the *Term History* page). Remember that, when students drop out after the beginning of the term, this term will still appear as active on their *Term Activation* page.

## 2. Student Plan

Use the *Student Plan* tab to find out a student's *Academic Plan(s)* (corresponding to the *Academic Program* listed on the *Student Program* tab).

On the *Student Plan* tab:

1. Find some of the same information from the *Student Program* tab (i.e., the *Status*, *Program Action*, and *Action Reason*).
2. The *Academic Plan* field identifies the student's plan (e.g., **BA-ART**).
3. The *Declare Date* field lists the date when the student declared an *Academic Plan*.

**Note:** Make sure you click **View All** in the inner blue navigation bar to see all *Academic Plans* available for a student. This is critical for students with multiple *Academic Plans* (e.g., one major, one minor, honors).

This student has 3 *Academic Plans*.  
Click **View All** to see them all.

The screenshot shows the 'Student Plan' tab interface. At the top right, there is a navigation bar with 'Find | View All' and 'First 1 of 3 Last'. Below this, there are several search filters:
 

- 'Academic Plan': BA-ECON (with a search icon and 'Economics(BA)' text)
- 'Plan Sequence': 10
- 'Declare Date': 03.09.2002 (with a calendar icon)
- 'Requirement Term': 1027 (with a search icon and 'Fall 2002' text)
- 'Advisement Status': Include (with a dropdown arrow)
- 'Degree': BA
- 'Degree Checkout Stat': Awarded
- 'Student Degree Nbr': 01
- 'Completion Term':

## 3. Student Sub-Plan

Use the **Student Sub-Plan** tab to find out more about a student's *Academic Sub-Plan* (area of defined further specialization within an *Academic Plan*, similar to a track or a concentration).

**Notes:**

- Use the *Academic Sub-Plan* field (lower part of the page) to identify a student's sub-plan.
- Not all departments have or list *Academic Sub-Plans* in SPIRE.

## 4. Student Attributes

Each *Academic Plan* through which departmental honors can be earned will have a sub-plan code for the students pursuing department honors.

The *Student Attributes* tab is primarily used for reporting purposes. You may find the following *Student Attributes* useful:

Student Attribute	Values	Description
<b>CERP</b> ()		Find out if a student is in a Continuing & Professional Education administered program.
<b>ENMD</b> (Entrance Mode)	<b>FROSH</b> (Freshman) <b>TRANSFER</b>	Find out whether the student entered the University as a freshman or a transfer student.
<b>CHRT</b> (Cohort)	<b>NEW2000</b>	Find out the year when the student entered the University.