

# University of Massachusetts Amherst

Division of Human Resources  
325 Whitmore Administration Building  
181 President's Drive  
Amherst, MA 01003-9313

## Required Statement of Conditional Employment

I, \_\_\_\_\_, understand that this employment offer and my subsequent employment at the University on \_\_\_\_\_ (today's date) are conditioned upon my authorization and successful completion of a background check, including the following information:

- satisfactory professional reference checks, including verification of present and prior employment
- verification of academic credentials
- verification of any stated and/or required licenses or certifications
- criminal background check
- Any necessary additional checks requested by the Hiring Authority (e.g. credit, motor vehicle)

The University of Massachusetts Amherst has contracted with Creative Services, Inc. (CSI) to conduct its background checks. CSI will contact you directly for additional information and authorization.

By signing this conditional job offer, I attest that the information provided to the University during the selection process is true and accurate to the best of my knowledge and that I understand that falsification of any such information, whenever it is discovered, could result in termination. I understand if I do not satisfactorily complete my background check prior to starting employment this offer will be withdrawn. I also understand that if I commence employment it will be conditioned on successful completion of a background check and I will be terminated if the background check is not successfully completed.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date