

**2022 Open Enrollment  
MetLife Dental Insurance Enrollment/Change Form BHE  
Non-Unit Higher Education Health and Welfare Fund**

The Trustees of the Non-Unit Higher Education Health and Welfare Fund are offering the members an indemnity dental plan. In order to participate in the plan, I will have to make a payroll contribution based on the coverage I select. I may also choose not to participate in this dental plan. By completing and signing this form, I am informing the Trustees of my election. I understand that my **coverage will be effective January 1, 2022.**

**INSTRUCTIONS:**

- To be completed by Non-Unit subscribers only.
- Mark the box indicating if you wish to add coverage or would like to drop coverage.
- Print all names and numbers clearly.
- **Sign the form and return it to your HR Administrator's office by October 31, 2021.**

| COVERAGE ELECTION  |   |
|--|---|
| <input type="checkbox"/> I <b>DO</b> wish to participate in this dental plan. I authorize the appropriate payroll deduction. | <input type="checkbox"/> I <b>DO NOT</b> wish to participate in this dental plan. I understand that I will not have dental insurance through my employer. |

| CHECK OFF ALL THAT APPLY (if you are making an election change, check the coverage changes that apply) |   |
|--|---|
| <b>Coverage Requested:</b><br><input type="checkbox"/> Employee only <input type="checkbox"/> Family   | <b>Change in Family Status:</b><br><input type="checkbox"/> Addition of Dependent(s) <input type="checkbox"/> Removal of Dependent(s) |

| EMPLOYEE INFORMATION                        |                                   |                                  |                              |
|---|-----------------------------------|----------------------------------|------------------------------|
| <b>Name</b>                                 |                                   | <b>Employee ID#</b>              | <b>Social Security#</b>      |
| <b>Address</b>                              |                                   | <b>City</b>                      | <b>State</b> <b>ZIP Code</b> |
| <b>Primary Phone# w/ Area Code</b>          | <b>Date of Birth (MM/DD/YYYY)</b> | <b>Date of Hire (MM/DD/YYYY)</b> | <b>Email Address</b>         |
| <b>Place of Employment (specify campus)</b> |                                   |                                  |                              |

| DEPENDENTS  |                      |                          |            |                 |
|---|----------------------|--------------------------|------------|-----------------|
| <b>First Name (indicate Last Names only if different)</b> | <b>Date of Birth</b> | <b>Social Security #</b> | <b>M/F</b> | <b>Add/Drop</b> |
| <b>Spouse</b>   |                      |                          |            |                 |
| <b>Child</b>  |                      |                          |            |                 |
| <b>Child</b>  |                      |                          |            |                 |
| <b>Child</b>  |                      |                          |            |                 |
| <b>Child</b>  |                      |                          |            |                 |

|  |
|--|
| <input type="checkbox"/> Check here if your spouse is also eligible for coverage through the Non-Unit Higher Education Health and Welfare Fund, due to employment with UMass, the Massachusetts State University System or the Massachusetts Community College System. |
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| EMPLOYEE SIGNATURE |             |
|--------------------|-------------|
|                    | <b>Date</b> |

For more information about the plan, visit [HealthPlansInc.com/BHE](http://HealthPlansInc.com/BHE).  
Please return this form to your Human Resources Administrator's Office by October 31, 2021.