REPORT OF ACADEMIC DISHONESTY  FORMAL CHARGE

Prior to filling out this form, consult the Academic Honesty Guide for Faculty: Faculty Essentials to ensure you follow appropriate procedures.

STUDENT NAME ___________________________________ ID _______________________

SEMESTER/YEAR _______ COURSE DEPT ___________________ COURSE # _________

COURSE TITLE ________________________________________________

INSTRUCTOR ________________________________ DEPT ____________

E-MAIL __________________________________ TELEPHONE # ___________

Was an Informal Resolution attempted?  NO _____  YES _____

Date of initial contact with student about grade in question: __________

Student has been informed of the Academic Honesty Policy, including the right to appeal formal charges of academic dishonesty?  NO _____  YES _____

DESCRIPTION OF INCIDENT: On a separate page, please describe the incident, including the timeline you followed. Submit the description with this form.

SANCTION:

(No sanction may be implemented nor a grade submitted until you have been notified by the Academic Honesty & Grievance Office. If grades are due, while a charge is pending, contact the Registrar’s Office.)

Instructor’s Signature ______________________________________ Date ______________

Please forward this form and any supplemental materials to:
Academic Honesty & Grievance Office
408 Goodell
honesty@umass.edu

This space for use by the Academic Honesty & Grievance Office:
Charge received:  Notification sent:  

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