- 1. GPD goes to Worklist, Worklist.
- 2. Click on Link of the request to be viewed:

							New Window Personalize Page J	
Worklist for			Work List Filters:					
Detail View					•	Feed -		
Worklist	1000	6.6			Person	alize Find View	ALL IN THE First	1-2 of 2
Ecom	Date From	Work Item	Worked By Activity	Priority	Link			
(antrony/Mar)	03/26/2013		Approval Workflow	3-Low •	UM_SOL_REQUEST Extension Request		niekwyniej –	Research
and the local diversion of	03/26/2013	Approval Routing	Approval Workflow	3-Low	UM SOL REQUEST	.322, SOL	Maxwoard	

- 3. Keep or change length of extension.
- 4. Keep or edit explanation/justification for request.
- If changing the request, press update request button to save it.
- 5. Either approve or deny request by pressing the corresponding button.

Favorites Main Menu > Worklist > Worklist
Approve Statute of Limitations Extension
Program: Plan: Subplan: This section blurred purposefully. Admit Term: Fall 2005
Current Statute of Limitations: Summer 2013 Choose length of extension One year Two years Requested new SOL: Summer 2014 Explanation/justification for request: test test
Approve Request Update Request Deny Request • Press "Update Request" to change the Requested SOL extension or text prior to approving. • Press "Approve Request" to forward it to the Grad School for processing. You will not be able to update the request after it is approved. • Press "Deny Request" to stop this request from being forwarded to the Grad School. An email will be sent to the requestor.
Request data updated!
Requested by: on 03/26/2013 1:29PM
Request Status: Open/Awaiting GPD Approval

Approved by GPD: