

Budget

| EXPENSE/ INCOME | DESCRIPTION | TOTAL PROJECT EXPENSES OR INCOME | AMOUNT REQUESTED FROM THE COUNCIL | Is this person a UMass student, staff, or faculty member? (answer Y or N)* |
|---|--|---|--|--|
| EXPENSES (please list each artist, performer, or speaker at your event and indicate how much you will pay him or her) <i>You may modify categories in online version</i> | ARTIST/PERFORMER FEES | | | |
| | Name of artist: | | | |
| | Name of artist: | | | |
| | Name of artist: | | | |
| | Name of artist: | | | |
| | PROMOTION/PUBLICITY | | | |
| | MATERIALS/SUPPLIES <i>(provide detail)</i> | | | |
| | TRANSPORTATION & HOSPITALITY* | | | |
| | MISCELLANEOUS <i>(please specify):</i> | | | |
| | TOTAL EXPENSES | | | |
| INCOME: | TICKET SALES Average price \$ _____ x Room capacity _____ x Capacity estimate _____ % = Total Ticket Sales \$ _____ | | | |
| | OTHER REVENUE <i>(please specify):</i> | | | |
| | ARTS COUNCIL GRANT REQUEST <i>(The Arts Council rarely funds more than 30% of the total project cost)</i> | | | |
| | OTHER SOURCES OF GRANT SUPPORT <i>(please attach separate page and insert total here)</i> | | | |
| | APPLICANT CONTRIBUTION <i>Indicate the amount you/your organization will be contributing toward this project</i> | | | |
| | TOTAL INCOME <i>Total the income columns above and enter the result here</i> | | | |
| | GRAND TOTAL <i>Subtract Total Expenses from Total Income and enter result here (it should equal zero). Please remember that The Arts Council does NOT support fund-raising events.</i> | | | |

*Certain expenses are not supported by the Arts Council. Please see item #1 under **Who Can Apply?** on page one. Feel free to attach any additional pages that help to illuminate unusual income or expenses and be sure materials/supplies costs are broken down.