

ECO Grad Student Registration Check In

Student's Name _____ ID# _____
 Degree MS Professional Thesis Ph. D Semester _____

		Date Done
Advisor (s)		
Email Address		
Phone #		
	Specific space requests are assigned by availability. List Office Space, or Not Applicable. Desk # refers to desk numbers on Grad space floor maps.	
Desk #		
Office		
Key Requests		
Concentration		
Mailbox Color		
Admin duties list		
FOR STAFF USE ONLY		
Create Folder		
Add advisor name in SPIRE		
Add student info to Grad list in BOX		
Miscellaneous		

I acknowledge that the items checked have been reviewed with me and I understand them.

Student's Signature

Date

Advisor

Date

Staff Person

Mailbox Color Legend

- Black = Building Systems**
- Red = Wildlife & Fisheries Conservation Biology**
- Blue = Water, Wetlands, and Watersheds**
- Green = Forest Resources and Arboriculture**
- Yellow = Environmental Policy & Human Dimensions**