



COLLEGE OF EDUCATION
Education Advising Center
130 Furcolo Hall
University of Massachusetts
education@umass.edu

INDIVIDUALIZED STUDY CONTRACT

Last Name		First Name	Middle Initial	Spire ID #
UMass Amherst Email Address				Semester & Year (e.g., Fall 2025)
Telephone Number				
Major/Program				
STATUS (Check) <input type="checkbox"/> Undergraduate (UG) <input type="checkbox"/> Master's (GM, GA, GT) <input type="checkbox"/> Master's/Doctoral (GY) <input type="checkbox"/> Other _____ <input type="checkbox"/> Doctoral (GD) <input type="checkbox"/> Continuing Education (CPE) <input type="checkbox"/> Non-Degree (GN)				NUMBER OF CREDITS <div style="border: 1px solid black; width: 80px; height: 40px; margin: 10px auto;"></div>
Will require a field placement: YES____ NO____				
Title of Individualized Study: _____				

STEPS FOR ENROLLMENT FOR INDENPENDENT STUDY CONTRACT

1. Please complete this title page of your independent study contract
2. On a separate document, please detail the following:
 - a. Statement of objectives of your independent study project – A clear and concise description of the scope of the project
 - b. Planned activities – Academic component that will be addressed
 - c. Criteria for evaluation and form(s) of assessment – How the academic performance on the project will be evaluated
 - d. Time line for the project – A specific outline of progression of the project
3. If the independent study involves a field placement, please complete the field placement registration form
4. Ask the sponsoring faculty to please indicate their approval of the project by signing and dating the section at the bottom of this contract below
5. Send completed title page and project scope to Academic Affairs, education@umass.edu (130 Furcolo Hall) for approval and enrollment
6. Please email completed contract to education@umass.edu at a minimum two weeks prior to the start of the semester

* Printed Faculty / Instructor's Name		Concentration	FOR OFFICE USE ONLY Course # EDUC _____ Class # (5 digits) _____ Abbreviated Title (Max 25 characters w/spaces): _____ Approved: _____
Student's Signature		Date	
Instructor's Signature		Date	
Faculty Sponsor's Signature		Date	
_____		_____	