



Doctoral Form D-4
ANNOUNCEMENT OF COMPREHENSIVE/QUALIFYING EXAMINATION

NOTE: This form and attachments must be filed at least two weeks before the comprehensive examination with your departmental office.
Please type (handwritten forms will not be accepted):

Student's Name

Spire ID Number

Local/Cell Phone Number

Email Address

Concentration

The following represents the plan for the form and content of my Comprehensive Examination, Committee approval of the plan, and an approved schedule.

YOU MUST ATTACH THE FOLLOWING TO THIS FORM:

1. An outline of the proposed format for the comprehensive examination (papers, outlines, demonstrations, etc.). Do **not** attach comps paper(s).
2. An unofficial transcript showing completed program of study, available on SPIRE. **If incompletes appear on the transcript**, attach a memorandum from the Committee Chair indicating when the course(s) will be completed or justification for removing the course(s) from the program of study.

My comprehensive examination will take place:

at _____, on _____/_____/_____, in _____.
Time Month Day Year (room number and building)

Committee Approval: Committee members who have approved the plan and agree to attend

FULL NAME

SIGNATURE

DATE

Committee Chair

Committee Member

Committee Member

Committee Member (optional)

PLEASE CONTINUE TO PAGE 2

Student's Signature

Date

Please file with your departmental office at least two weeks before the comprehensive examination.

EPRA – Furcolo N122

SD – Furcolo S169

TECS – Furcolo W205