

INDEPENDENT STUDY CONTRACT

Undergraduate Independent Study credit is awarded only via completion of this contract in accordance with the following guidelines and the approval of the Economics Chief Undergraduate Advisor:

- Complete all requested information in **Part 1, 2, 3, and 4** in blue or black ink
- The student, instructor, and Chief Undergrad Advisor must all sign in **Part 4** in order for the contract to be valid
- The completed and signed contract **must be submitted** to the Economics Administrative Assistant **BEFORE** the end of the add/drop period for the semester in which the student is to be enrolled in the Independent Study
- Students are enrolled in ECON 196, 296, 396 496, or 596, depending on the level of the coursework completed
- Any questions about the independent study process should be directed to the Economics Chief Undergraduate Advisor (CUA) at chiefadvisor@econs.umass.edu.**

Internship credit is NOT awarded through this contract. For information regarding internship credit, contact Russell Janis, Internship Coordinator for the Department of Economics at rjanis@econs.umass.edu

Honors individualized credit is NOT awarded through this contract. For information regarding Honors individualized study credit, contact the Commonwealth Honors College. Contact information is here: honors.umass.edu/

PART 1: TO BE COMPLETED BY THE STUDENT (Please print legibly)

FULL NAME (as listed in SPIRE) _____

NET ID (@umass.edu): _____ SPIRE ID #: _____

MAJOR(S): _____ MINOR(S)/CERTIFICATE(S): _____

PART 2: TO BE COMPLETED BY THE INSTRUCTOR (Please print legibly)

LAST NAME: _____ FIRST NAME: _____

E-MAIL: _____

GRADING (circle one): Letter Grading Pass/Fail NUMBER OF CREDITS (1-6) _____

Is the coursework for this Independent Study considered upper-level (300-level or higher coursework)? Yes No

Circle the most appropriate catalog number for this independent study: ECON 196 296 396 496 596

Enter 5-digit class number for this course listed in SPIRE for the appropriate semester _____

Is this course intended to fulfill an Economics major requirement? * Yes No

* An Independent Study course may fulfill one Economics major requirement if the course is taken for a **letter grade** and a **minimum of 3 credits**. No more than one Independent Study course (ECON 396, 496, 499Y, 499T or 596) may fulfill **either** one of the required upper-level ECON courses for the Economics major **or** one of the required upper-level ECON courses in Option A of the Economics major requirements.

PART 3: COURSE DESCRIPTION (TO BE NEGOTIATED BY THE STUDENT AND THE INSTRUCTOR)

Briefly describe below the general research topic and the duties and responsibilities of the student and the instructor. How often will you confer and by what means? When is the final project or paper due? Traditionally, the Department of Economics requires that Independent Study projects fulfilling an Economics major requirement culminate with a paper containing **five pages per academic credit**.

PART 4: SIGNATURES

We, the undersigned, have read and confirmed all parts of this document and agree to perform the duties and responsibilities spelled out here. We agree to confer with the **Economics Chief Undergraduate Advisor (CUA)** in the Department of Economics should the need arise and/or to notify the CUA of any changes immediately. (Once the course is added in SPIRE, original should be returned to instructor, who should then provide a copy to the student.)

STUDENT’S SIGNATURE: _____ DATE: _____

INSTRUCTOR’S SIGNATURE: _____ DATE _____

ECONOMICS CUA SIGNATURE: _____ DATE _____