

# Letters



+ Request

My Letters of Recommendation Letters to Write **1**

You have not requested any letters of recommendation yet.  
[Request a letter of recommendation](#)

## How do I request a letter of recommendation?

Dossier makes it easy to manage your letters of recommendation.

- Start by filling out the [request form](#)
- Dossier sends an email to your recommender
- Your recommender gets a link and uploads the letter

Once the letter is uploaded, you'll be able to use Dossier to deliver it to any opportunity.

Your requested letters will appear in this section, and you will be able to see the status of each request.



# New Recommendation Request

from Mark Landeryou

## General Information

### Request Method

Email  Paper form

Please enter the name or email address to select your recommender(s) below. If they are not in your contact list, please [add them](#) to your list of contacts now.

### Recommender

### Document Title

### Confidentiality

This request is for a confidential letter or evaluation.

## Information for Your Recommender

The information you provide below will be available to your recommender when viewing and submitting the request. Please provide a due date for your recommendation. You can also attach your C.V. and an additional document you wish to include with your letter request. Make sure to specify the purpose of your recommendation, and include either a link or text description of the opportunity you are pursuing, such as a fellowship, award, or faculty position.

### Due Date

### Recommendation Type


General Recommendation  Specific Recommendation or Opportunity

### Description

Website  Text Description

### Message To Recommender

[Preview Request](#)



Dear %RecommenderName%,

I am using Interfolio to request and manage my letters of recommendation. Select the Upload Letter option to see my entire request including any additional details. Please don't hesitate to contact me at [gradinfo@econs.umass.edu](mailto:gradinfo@econs.umass.edu) if you have any questions about my request for a recommendation, the opportunities to which I am applying, or for any other reason.

Best,  
Mark Landeryou

body

Note: %RecommenderName% will be replaced with your letter writer's name when the email is sent.

### Supporting Materials

[+ Add Materials](#)

The supporting materials below will be viewable to your letter writer. Your letter writer will see them in the order shown below.

You have not added any materials yet.

[Send Request](#)

[Cancel](#)