UMassAmherst | Student Conduct and Community Standards

227 Whitmore Administration Building
181 Presidents Drive
Amherst, MA 01003-9313
voice: 413.545.6281
fax: 413.545.9704

Third Party Record Request

Requestor Information

Attach business card

Name: _____

Relationship to Student: _____

Signature: _____

Date: _____

Note: If a business card is not available, present a valid photo ID to Office Staff. A copy of the ID will be made for our records.

Student Information

Student Name: _____

UMass ID: _____

Date of Birth: _____ / _____ / _____

REQUIRED: Signed authorization for release of information form

Delivery Method:

☐ Email Address: _____
Email Address

☐ Postal Mail: _____
Street Address *City* *State* *Zip Code*

☐ In office Pick up

Requests will be processed in 7-10 business days

For Student Conduct and Community Standards Office Use Only

Date Received: _____ *Date Processed:* _____

Received by: _____ *Database:* _____