

## Student Conduct & Compliance

### Third Party Clearance Request

#### Third Party Information

*Attach business card if provided*

Name: \_\_\_\_\_

Relationship to Student: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Note: If you do not have a business card, please present a valid photo ID to the Dean of Students Office Staff. A copy of the ID will be made for our records.*

#### Student Information

Student Name: \_\_\_\_\_ UMass ID: \_\_\_\_\_  
Last, First MI

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

#### Mode of Delivery

Pick Up (7 - 10 Business Days) – Ready after 3 PM

Mail (7 - 10 Business Days) \_\_\_\_\_  
Address City, State Zip Code

**The request must also include documentation signed by the student granting the Dean of Students Office permission to share their information.**

*For Dean of Students Office Use Only*

Date Received: \_\_\_\_\_ Date Processed: \_\_\_\_\_

Received by: \_\_\_\_\_ In Voice & Advocate:  Yes

Sign upon Receipt: \_\_\_\_\_ Date: \_\_\_\_\_