

Undergraduate and Graduate Student Microgrant

The UMass Amherst Student Care and Emergency Response Fund Grant Program and the Foster Student Success Fund Grant (Microgrant) seeks to provide emergency Microgrants to enrolled undergraduate and graduate students experiencing an unexpected and/or isolated personal financial emergency. **If requesting support between semesters (*Summer or Winter*), you should have been enrolled during the previous semester and enrolled in the upcoming semester.**

The Dean of Students Office staff administratively manages the program while the Microgrant applications are reviewed by a committee comprised of UMass staff members. **A student may receive only *one* Microgrant per academic year. The maximum amount for a grant is \$500. A student may receive no more than two Microgrants or up to \$1,000 during their degree completion.**

Application Process:

- A student submits a completed Microgrant application along with supporting documentation for the above emergency (e.g., medical bill, car repair estimate, police report, court dispossession notice, unemployment notice, etc.) to the Dean of Students Office via email at doso@umass.edu from their UMass student email.
- Applications are reviewed by the Microgrant Committee. A typical review will take 1-2 weeks.
- In addition to reviewing the application (including your detailed budget sheet) and relevant documents submitted by the student, the committee reviews financial aid information (does the student have unmet need as established by FAFSA?), and the Bursars bill (does the student have an unpaid balance and/or has the student recently received other financial support from the university?).
- Students are notified via email whether the grant is approved or denied. If approved:
 - The Dean of Students Office staff will submit paperwork to the Financial Aid Office who will process the grant.
 - The grant amount is then issued as a refund by the Bursar's Office via [Excess Express](#)

Some of the reasons requests are DENIED include but are not limited to:

- The student's Bursar bill is unpaid, OR student is requesting funds to be applied to a Bursar bill.
- The student is at the maximum financial aid allotted for the academic year.
- The application does not clearly explain how the grant will resolve the described financial emergency, there is a longer-term financial need for the emergency to be resolved, or based on the information provided it is not an unexpected financial emergency.
- Incomplete application and/or application lacks supporting documentation.
- The student is not an active undergraduate or graduate student according to enrollment information.
- Insufficient funds available in the Student Care and Emergency Response Fund.

Microgrant Application

SELECT ONE:

Undergraduate Student Microgrant
 Graduate Student Microgrant

Foster Student Success Fund Grant
(For current or former foster youth)

DATE OF REQUEST: _____

FIRST NAME: _____ LAST NAME: _____

PHONE NUMBER: _____ SPIRE ID: _____

EXPECTED GRADUATION DATE: Spring Summer Fall 20 _____

1. AMOUNT REQUESTED (Maximum \$500): _____

2. Describe the nature of your emergency. How would this grant assist you in overcoming the financial emergency you are facing?

3. What efforts have you made to procure financing from other sources?

4. Have you applied for other emergency funds on campus? Have you received other emergency funds on campus?

5. Complete this budget sheet to the best of your ability:

Monthly Income

| Item | Amount | Notes |
|--|--------|-------|
| University Refund for Current Semester <i>(In total)</i> | | |
| Job 1: | | |
| Job 2: | | |
| Job 3: | | |
| Benefits (Social Security, SNAP, G.I. Bill, TANF, etc.) | | |
| Other: | | |

Fixed/Variable Expenses (per month)

| Item | Amount | Notes |
|--|--------|-------|
| Tuition Payment Plan <i>(only if you are paying directly, do not include if someone else is paying tuition for you)</i> | | |
| Rent/Mortgage (off-campus)/ Renter's/Home Insurance | | |
| Car Payment/Car Insurance | | |
| Childcare | | |
| Utilities (electric, water, gas, etc.) | | |
| Toiletries/Household Items | | |
| Loan Payments | | |
| Medical Bills/Medication | | |
| Groceries | | |
| Internet/Cable | | |
| Phone | | |
| Other: | | |
| Other: | | |
| Other: | | |

Submit application and supporting documentation to the Dean of Students Office via email at doso@umass.edu using your UMass Amherst email.

Contact the Dean of Students Office at 413-545-2684 or doso@umass.edu if you have questions or need assistance completing the application.