

Undergraduate and Graduate Student Microgrant Information (11 2022)

The UMass Amherst Student Care and Emergency Response Fund Grant Program and the Foster Student Success Fund Grant (Microgrant) seeks to provide emergency Microgrants to matriculated undergraduate and graduate students experiencing unexpected financial emergencies, hardship, and/or unforeseen personal/family emergencies. The Dean of Students Office staff administratively manage the program while the Microgrant applications are reviewed by a committee comprised of UMass staff members. A student may only receive *one* Microgrant per academic year. The maximum amount for a grant is \$500. A student may receive no more than two Microgrants (up to \$1,000) during their degree completion.

The Microgrant Program is made possible by generous donations to the [Student Care and Emergency Response Fund](#) and the Foster Student Success Fund.

Application Process:

- Students submit a complete Microgrant Application along with any relevant documents to the Dean of Students Office via email at doso@umass.edu from their UMass student email.
- Applications are reviewed by the Microgrant Committee. A typical review will take 1-2 weeks.
- In addition to reviewing the application (including your detailed budget sheet) and any relevant documents submitted by the student, the committee reviews financial aid information (does the student have unmet need as established by FAFSA), and the Bursars bill (does the student have an unpaid balance and/or has the student recently received a refund from the university).
- International students *are* eligible to apply for the Microgrant.
- Students are notified via email whether the grant is approved or denied. If approved:
 - Dean of Students Office staff will submit paperwork to the Financial Aid Office who will process the grant
 - The grant amount is then issued as a refund by the Bursar's Office via [Excess Express](#)

Some of the reasons requests are denied include but are not limited to:

- Incomplete Application
- The student's **Bursar bill is unpaid**, or student is requesting funds to be applied to a Bursar bill.
- The student is at the **maximum financial aid allotted** for the academic year.
- Application does not clearly explain how the grant will resolve the described financial emergency or based on the information provided there does not seem to be a clear financial emergency.
- Application lacks supporting documentation
- The student is not an active undergraduate or graduate student according to enrollment information
- Insufficient funds available in the Student Care and Emergency Response Fund

Microgrant Application

SELECT ONE:

- Undergraduate Student Emergency Grant Foster Student Success Fund Grant
 Graduate Student Emergency Grant

DATE OF REQUEST: _____

FIRST NAME: _____ LAST NAME: _____

PHONE NUMBER: _____ SPIRE ID: _____

EXPECTED GRADUATION DATE: Spring / Summer / Fall, 20 _____

1. AMOUNT REQUESTED (Maximum \$500): _____

2. Describe the nature of your emergency. How would this grant assist you in overcoming the financial emergency you are facing?

3. What efforts have you made to procure financing from other sources?

4. Do you have documentation of the above emergency (e.g., police report, medical bill, court dispossession notice, unemployment notice, etc.)? If yes, please submit with your application.

Yes No

5. Complete this budget sheet to the best of your ability.

Monthly Income

Item	Amount	Notes
University Refund for Current Semester <i>(In total)</i>		
Job 1:		
Job 2:		
Job 3:		
Benefits (Social Security, SNAP, G.I. Bill, TANF, etc.)		
Other:		

Fixed/Variable Expenses (per month)

Item	Amount	Notes
Tuition Payment Plan <i>(only if you are paying directly, do not include if someone else is paying tuition for you)</i>		
Rent/Mortgage (off-campus)/ Renter's/Home Insurance		
Car Payment/Car Insurance		
Childcare		
Utilities (Electric, water, gas, etc.)		
Toiletries/Household Items		
Loan Payments		
Medical Bills/Medication		
Groceries		
Internet/Cable		
Phone		
Other:		
Other:		
Other:		

Submit Application to the Dean of Students Office via email at doso@umass.edu using your UMass Amherst email.

Contact the Dean of Students Office at 413-545-2684 or doso@umass.edu if you have questions or need assistance completing the application.