



University of Massachusetts Amherst Federal Costing Exception Form Non Personnel Expenses

Departments to Provide the Following Information:

Item Description	Item Cost or Estimated Cost	Estimated Quantity
_____	_____	_____
_____	_____	_____
_____	_____	_____

What is the specific benefit to the Purpose/Goals of the project?

How does the Item qualify for an unlike circumstance or situation when costs are above the normal level for a project?

What is the cost allocation method? What percentage of the items use will directly contribute to completion of project goals/outcomes?

Is the specific item or service listed in the award budget narrative / justification and approved by the sponsor?

PI Signature _____

Official Use Only:

Controller's Office Approval _____