	SUBRE	CIPIENT EXPENDITUR	RE INVOICE		
Link to Form: http://www.ui	mass.edu/controller/	sites/default/files/			
Subrecipient_Invoice.pdf Plea	ise Remit To:				
subrecipient Name:		Purc	chase Order:		
subrecipient		Invoice Date:			
Address:		Invo	Invoice Number:		
Sponsor:					
University of Massachusetts Controller's Office, Research	Accounting/subrecini	Award Number:			
Processing Mass Venture Cen					
Hadley, MA 01035-9462		,,	Award Dates: Start	End	
rainvoices@admin.umass.edu	(Preferred Met	hod)	Check if Final Invoice		
Subaward Number:		Subaward PI Name:			
Award Amount:		<u> </u>			
Invoice Period:	to				
Expense Categories	Current	Cumulative	Cost Share	Cost Share Cumulative	
Total Direct Costs					
F&A Costs Total					
			I		
*Equipment definition for Fed					
https://www.ecfr.gov/cgi-bin	<u>/text-idx?SID=421d3e</u>	e3a239e70bdcef843df711	<u>3da50&mc=true&node=se2</u>	.1.200_133&rgn=div8	
By signing this report, I certify	to the best of my kn	owledge and belief that tl	ne report is true, complete,	and accurate, and the	
expenditures, disbursements	• • • • • • • • • • • • • • • • • • •				
the Federal award. I am awar subject me to criminal, civil or	•		•	· •	
Section 1001 and Title 31, Sec			ients, raise claims of otherw	13C (0.5. Code 11tic 10,	
subrecipient authorized repre	esentative title	subi	subrecipient authorized signature and date		
For Billing Questions, Please C	Contact:				

Subrecipient Expenditure Invoice				
How to Use: This invoice template includes the elements required for a complete subrecipient invoice when billing the University of Massachusetts, Amherst. All invoices must contain <u>current and cumulative costs</u> (including cost sharing), <u>subaward number</u> , and <u>certification</u> . Invoice detail should be in accordance with the line items in the budget of the Subaward agreement. Subrecipients may use this template to invoice the University of Massachusetts or provide an invoice which has these required elements. It is generally expected that the subrecipient will bill not more often than monthly and not less frequently than quarterly for allowable costs, see invoice terms in the subagreement. <u>Foreign</u> subrecipients may choose to request a wire transfer, here is a link to the University's wire transfer form, complete the section "Wires to Beneficiary outside the US." http://www.umass.edu/controller/sites/default/files/Wire_Transfer_Request.pdf				