

Dear Vendor Supplier,

The University of Massachusetts is pleased to announce that we are able to make electronic payments available to our vendors and suppliers. The University has selected PayMode-X, the largest and fastest-growing electronic settlement network, as our method to process ACH payments to your chosen bank account.

PayMode-X offers to its members, a secure internet-based service to receive electronic payments. We are strongly encouraging our vendors and suppliers to enroll so future payments can be made electronically. There is a nominal PayMode-X network use fee for this service.

Please take a few minutes to review this letter and enroll as a member, if interested. We value your service and support, and are confident PayMode-X can deliver the following new benefits to you:

- Faster access to cash. Access payments quicker than a mailed check;
- Control. Advance notification of payments via email;
- Visibility. Unlimited access to electronic remittance detail in the format of your choice;
- Reporting. Access to an online portal to track payment status and history.

To ensure expedited future payment settlement, please go to www.paymode.com/UMASS to enroll. If you are interested in up grading your current service an additional enrollment step would be required for the University of Massachusetts. However if you choose NOT to upgrade no further action is necessary.

If you would like help creating or updating your membership, please call **1-800-331-0974** Monday through Friday 8:00 AM - 5:00 PM EST, or e-mail any time at enrollment@paymode-x.com.

Thank you for your prompt attention to this opportunity. We look forward to our continued partnership.

After enrolling in the service, there is a verification process which can take a several days (by PayMode-X). You will begin to receive UMass payments in electronic format after successfully being verified.

Thank you; please call Frank or me if you have additional questions.

Jayne Krause
A/P Manager
413-545-4710

Or

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